Fowlerville Community Schools
Board of Education
Regular Board Meeting Agenda

November 9, 2026 -Fowlerville Junior High School, Auditorium 7:00pm

District Mission Statement:
Fowlerville Community Schools are committed to providing quality educational experience for all students in a safe, orderly, healthy, and nurturing environment.

The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student, and community involvement.

I. Call to Order
II. Pledge of Allegiance
III. Consent Agenda
    A. Roll Call
    B. Approval of Minutes – October 19, 2026
    C. Approval of Payables
IV. Reports and Recognition
    A. Girls' Varsity Golf Team Recognition – Mr. Jeff Finney
    B. Community Outreach Report – Mrs. Kelsey Birkmeier, Banach, Banach & Cassidy, Inc.
    Board Committee Reports
        1. Curriculum and Technology – Mr. Robert Hinton (October 19, 2026)
        2. Asset Management – Mrs. Lindsey Redinger (October 20, 2026)
        3. Policy – Mrs. Amy Sova (October 29, 2026)
    D. Student Representative Report – Emelyn Atkinson
    E. Assistant Superintendent's Report – Mrs. Adva Ringle
    F. Superintendent's Report – Mr. Matt Stuard
V. Call to the Public – See Guidelines Below
VI. New Business and Presentations
    A. Annual Audit Report – Sherrie Blankenship, Maner Costerisan
    B. Locker Room Update – Mr. Jeff Finney
    C. 28-29 School Calendar
VII. Old Business
VIII. Introduction of Other Matters by Members of the Board
IX. Introduction of Other Matters by the Superintendent
X. Information
    A. Next Regular Board of Education Meeting – Monday, December 7, 2026, at 7:00 p.m., Fowlerville Junior High School Auditorium
XI. Closed Session – Review of Student Records Presented by the Reinstatement Committee
XII. Adjournment

CALL TO THE PUBLIC GUIDELINES:

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question-and-answer period.
- Board members may ask questions of the speaker but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. The President may ask the Superintendent to address questions directly during the Superintendent's report.

Fowlerville Community Schools
Board of Education
Regular Board Meeting Minutes

October 19, 2026 – Fowlerville Junior High School Auditorium, 7:00 p.m.

Board President Mrs. Amy Sova called the meeting to order at 7:00 p.m. in the Fowlerville Junior High School Auditorium.

The Pledge of Allegiance was recited.

Roll Call

Members Present: Mrs. Susan Charron, Mr. John Belcher, Mrs. Diana Dombrowski, Mrs. Amy Sova, Mr. Robert Hinton, Mrs. Danielle DeVries, and Mrs. Lindsey Redinger.

Members Absent: None.

Approval of Consent Agenda

Motion by John Belcher, supported by Diana Dombrowski, to approve the consent agenda, including the Superintendent's Personnel Report, September payables, and Board meeting minutes from September 14 and September 29, 2026.

Ayes: 7

Nays: 0

The motion passed.

Reports and Recognition

Recognition of Building Teachers of the Year and Department Support Persons of the Year

1. Fowlerville High School – Brooke Esch
2. Fowlerville Junior High – Amy Jarvis
3. Natalie Kreeger Elementary – Karissa Olson
4. Fowlerville Elementary School – Tammy Woodward
5. Custodial/Maintenance Department – Rhonda Ward
6. Educational Support – Craig Williams
7. Food and Nutrition – Denise Brown
8. General Support Staff – Steven Quigley
9. Administrative Assistant – Jamie Gendron
10. Ancillary Staff – Brad Brus
11. Transportation Department – Jennifer Smith

Special Education Update – Mary Wiese

Board Committee Reports

Curriculum and Technology – Mr. Robert Hinton (September 14, 2026)

Motion by John Belcher, supported by Robert Hinton, to approve the proposed band trip to New York City for grades 6–12.

Ayes: 7

Nays: 0

The motion passed.

Personnel Committee – Susan Charron (September 15, 2026)

Asset Management – Lindsey Redinger (September 15, 2026)

Personnel Committee – Susan Charron (October 13, 2026)

Finance Committee – John Belcher (October 16, 2026)

Motion by John Belcher, supported by Diana Dombrowski, to adopt the Summer Tax Resolution for 2027.

Ayes: 7

Nays: 0

The motion passed.

Student Representative Report – Emelyn Atkinson reported on recent district activities and stated that 96% of parents at Fowlerville Elementary School and Kreeger Elementary attended parent-teacher conferences.

Superintendent's Report – Mr. Matt Stuard deferred his report time to Mrs. Ringle.

Assistant Superintendent's Report – Mrs. Adva Ringle updated the Board on the mathematics curriculum and tutoring.

Call to the Public

One member of the public spoke.

New Business and Presentations

Motion by John Belcher, supported by Danielle DeVries, to approve January 2–15, 2027, as the Schools of Choice application window for the second semester. A public posting will be made no later than December 18, 2026.

Ayes: 7

Nays: 0

The motion passed.

Old Business

Motion by John Belcher, supported by Danielle DeVries, to approve the second and final reading of revised Policy 5330.02 – Opioid Antagonists, requiring at least two trained employees in each school building to be authorized to administer an opioid antagonist, as presented.

Ayes: 7

Nays: 0

The motion passed.

Motion by John Belcher, supported by Lindsey Redinger, to approve the second and final reading of revised Policy 5460 – Graduation Requirements, incorporating the state-required 0.5 credit in Personal Finance, Consumer Math, and Family Consumer Science, beginning with the Class of 2028, as presented.

Ayes: 7

Nays: 0

The motion passed.

Introduction of Other Matters by Members of the Board – Mrs. Diana Dombrowski spoke about attending the i-Ready in-service. She described it as an enjoyable experience and said she was pleased to see staff engagement.

Mr. Hinton spoke about the VFW's Voice of Democracy Raffle and encouraged public participation.

Introduction of Other Matters by the Superintendent – Mr. Stuard announced that Mrs. Dawn Nabozny and Mr. Ryan Edmonds received Public Servant of the Year awards from the American Legion.

Information
Next Regular Board of Education Meeting – Monday, November 9, 2026, at 7:00 p.m., Fowlerville Junior High School Auditorium

Closed Session – Litigation Strategy with Legal Counsel

Motion by John Belcher, supported by Danielle DeVries, to enter closed session pursuant to Section 8(1)(e) of the Michigan Open Meetings Act to consult with legal counsel regarding litigation strategy in connection with Case #2026-33477.

Ayes: 7

Nays: 0

The motion passed.

Motion by John Belcher, supported by Diana Dombrowski, to return to open session.

Ayes: 7

Nays: 0

The motion passed.

Motion by John Belcher, supported by Lindsey Redinger, to approve the closed-session minutes.

Ayes: 7

Nays: 0

The motion passed.

Closed Session – Collective Bargaining Negotiations

Motion by John Belcher, supported by Diana Dombrowski, to enter closed session pursuant to MCL 15.268(1)(c) to discuss strategy and negotiations related to a collective bargaining agreement.

Ayes: 7

Nays: 0

The motion passed.

Motion by John Belcher, supported by Lindsey Redinger, to return to open session.

Ayes: 7

Nays: 0

The motion passed.

Motion by John Belcher, supported by Robert Hinton, to approve the closed-session minutes.

Ayes: 7

Nays: 0

The motion passed.

Motion by John Belcher, supported by Danielle DeVries, to approve the 2026–2029 Collective Bargaining Agreement between the Fowlerville Community Schools Board of Education and the Fowlerville Education Association, covering the 2026–2027, 2027–2028, and 2028–2029 school years.

Ayes: 7

Nays: 0

The motion passed.

Adjournment

Motion by Susan Charron, supported by Robert Hinton, to adjourn the Board meeting at 9:03 p.m.

Ayes: 7

Nays: 0

The motion passed.

FOWLERVILLE COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF OCTOBER 2026

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
048786	10/15/2026	(200.00)	KVBSA
048787	10/15/2026	(200.00)	KVBSA
049172	10/1/2026	9,070.90	ALLIED INC ATS ALLIED MI OPERATIONS
049173	10/1/2026	1,118.69	BOB MAXEY FORD OF FOWLERVILLE
049174	10/1/2026	4,935.00	CAPITAL AREA SOCCER LEAGUE
049175	10/1/2026	2,057.00	CEI MICHIGAN LLC
049176	10/1/2026	225.00	DANSVILLE ATHLETIC DEPARTMENT
049177	10/1/2026	716.31	HUTSON, INC.
049178	10/1/2026	19.38	BLICK ART MATERIALS
049179	10/1/2026	1,285.18	FIRST IMPRESSION PRINT & MARKETING
049180	10/1/2026	69.99	LIVINGSTON FEED & SEED, INC
049181	10/1/2026	11.72	GRAMPY'S AUTO PARTS
049182	10/1/2026	8,380.00	GT OUTDOOR SERVICES LLC
049183	10/1/2026	355.00	HOWELL HIGH SCHOOL ATHLETICS
049184	10/1/2026	334.00	MOBYMAX EDUCATION, LLC
049185	10/1/2026	192.32	LOWE'S
049186	10/1/2026	300.00	MAPT
049187	10/1/2026	150.00	MASON PUBLIC SCHOOLS
049188	10/1/2026	236.80	PIONEER MFG. CO. PIONEER ATHLETICS
049189	10/1/2026	353.18	SHIFFLER EQUIPMENT SALES, INC.
049190	10/1/2026	443.61	TERMINIX
049191	10/1/2026	525.00	FOWLERVILLE SALVAGE AND RECYCLING
049192	10/1/2026	830.00	THE GROUNDS CREW LLC
049193	10/1/2026	4,132.27	TYLER TECHNOLOGIES, INC.
049194	10/1/2026	456.43	UNITY SCHOOL BUS PARTS
049195	10/1/2026	134.16	VERIZON WIRELESS
049196	10/1/2026	990.00	WATER TECH
049197	10/1/2026	268.00	RECREATION REFUND
049198	10/5/2026	20,501.88	STATE OF MICHIGAN MI DEPT OF EDUCATION
049198	10/15/2026	(20,501.88)	STATE OF MICHIGAN MI DEPT OF EDUCATION
049199	10/6/2026	23,732.90	CDW-GOVERNMENT INC SUITE 1515
049200	10/6/2026	366.14	CLEAR RATE COMMUNICATIONS, INC
049201	10/6/2026	452.50	DELAU FIRE SERVICES
049202	10/6/2026	606.29	BLICK ART MATERIALS
049203	10/6/2026	11,035.36	ECA SCIENCE KIT SERVICES
049204	10/6/2026	521.76	GRAINGER
049205	10/6/2026	2,434.64	GRANGER WASTE SERVICES, INC.
049206	10/6/2026	225.00	HARTLAND CONSOLIDATED SCHOOLS
049207	10/6/2026	75.00	HASLETT PUBLIC SCHOOLS
049208	10/6/2026	14,146.70	HIRING SOLUTIONS, LLC
049209	10/6/2026	685.00	ION ELECTRIC SERVICE LLC
049210	10/6/2026	180.00	IPS DRUG TESTING SERVICES, L.L.C
049211	10/6/2026	1,321.65	JONES SCHOOL SUPPLY CO., INC.
049212	10/6/2026	57.80	LANSING SANITARY SUPPLY, INC.
049213	10/6/2026	1,845.00	MARCO TECHNOLOGIES, LLC
049214	10/6/2026	420.84	ELITE SPORTSWEAR, L.P.
049215	10/6/2026	1,750.34	PRAIRIE FARMS DAIRY
049216	10/6/2026	1,441.50	RHONDA T BARBER
049217	10/6/2026	609.84	STUDIES WEEKLY
049218	10/6/2026	2,693.00	THRUN LAW FIRM, P.C.

FOWLERVILLE COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF OCTOBER 2026

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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
049219	10/6/2026	547.50	TOWNLINE POULTRY FARM
049220	10/6/2026	29.66	UNITY SCHOOL BUS PARTS
049221	10/6/2026	4,906.00	UNEMPLOYMENT INSURANCE AGENCY
049222	10/6/2026	98.25	VESCO OIL CORPORATION
049223	10/6/2026	528.30	VILLAGE OF FOWLERVILLE
049224	10/6/2026	22.25	THE WATER STORE
049225	10/6/2026	79.76	WEBBERVILLE FEED & GRAIN CO
049226	10/6/2026	434.75	WEST MICHIGAN INTERNATIONAL
049227	10/6/2026	68.00	WHEATFIELD VALLEY GOLF COURSE
049228	10/8/2026	1,560.00	CHAPTER 13 TRUSTEE OF FLINT
049229	10/8/2026	225.00	MCNEELY LAW GROUP, P.C.
049230	10/8/2026	176.43	US DEPARTMENT OF THE TREASURY
049231	10/8/2026	4,797.25	BULL'S EYE BRANDS, INC. SMART MOUTH FOODS
049232	10/8/2026	2,247.77	CONSUMERS ENERGY PAYMENT CENTER
049233	10/8/2026	300.00	DATA DELIVERY SERVICES, LLC DDS GROUP
049234	10/8/2026	185.00	DEWITT JUNIOR HIGH
049235	10/8/2026	170.00	INGHAM INTERMEDIATE SCHOOL DISTRICT
049236	10/8/2026	800.00	ION ELECTRIC SERVICE LLC
049237	10/8/2026	2,026.31	RADISSON PLAZA HOTEL AT KALAMAZOO CENTER
049238	10/8/2026	440.00	REDFORD LOCK SECURITY SOLUTIONS
049239	10/8/2026	1,085.00	SCHOOLSTATUS, LLC
049240	10/8/2026	2,250.00	SNAM
049241	10/15/2026	59.25	A PARTS WAREHOUSE
049242	10/15/2026	52.60	BASIC BENEFITS LLC
049243	10/15/2026	593.54	CORRIGAN MECHANICAL CONTRACTORS
049244	10/15/2026	2,415.27	CUMMINS SALES AND SERVICE
049245	10/15/2026	750.82	DELAU FIRE SERVICES
049246	10/15/2026	20,151.95	DTE ENERGY
049247	10/15/2026	4.55	GRAMPY'S AUTO PARTS
049248	10/15/2026	5,330.50	LANSING SANITARY SUPPLY, INC.
049249	10/15/2026	2,265.00	LIGHTSPEED TECHNOLOGIES INC
049250	10/15/2026	280.56	ELITE SPORTSWEAR, L.P.
049251	10/15/2026	1,481.93	PIONEER MFG. CO. PIONEER ATHLETICS
049252	10/15/2026	2,143.09	PRAIRIE FARMS DAIRY
049253	10/15/2026	675.00	R & D SEPTIC TANK CLEANING LLC
049254	10/15/2026	822.52	SEHI COMPUTER PRODUCTS, INC.
049255	10/15/2026	42.27	UNITY SCHOOL BUS PARTS
049256	10/15/2026	11,576.54	WAYNE COUNTY REGIONAL EDUCATIONAL SERVICE
049257	10/15/2026	791.00	WASHTUBS, LLC
049258	10/15/2026	206.80	WEBBERVILLE FEED & GRAIN CO
049259	10/15/2026	451.49	WEST MICHIGAN INTERNATIONAL
049260	10/15/2026	100.00	RECREATION REFUND
049261	10/15/2026	50.00	RECREATION REFUND
049262	10/15/2026	3,000.00	INFINITY PAINTING LLC CRAIG D CURTIS
049263	10/15/2026	3,200.04	MOORE TROSPER CONSTRUCTION COMPANY
049264	10/15/2026	880.00	SPALDING DeDECKER
049265	10/20/2026	518.00	APPLE INC
049266	10/20/2026	11,234.60	BAKER TILLY ADVISORY GROUP, LP
049267	10/20/2026	354.12	BOULDER POINTE PRODUCTIONS
049268	10/20/2026	2,540.00	CDW-GOVERNMENT INC SUITE 1515

FOWLERVILLE COMMUNITY SCHOOLS
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049269	10/20/2026	1,371.00	DELAU FIRE SERVICES
049270	10/20/2026	995.78	LIVINGSTON FEED & SEED, INC
049271	10/20/2026	140.52	GRAINGER
049272	10/20/2026	495.00	JACK PEARL'S SPORTS CENTER, INC.
049273	10/20/2026	2,988.10	LANSING SANITARY SUPPLY, INC.
049274	10/20/2026	550.00	LCDPH LIVINGSTON CO HEALTH DEPT
049275	10/20/2026	750.00	MASSP
049276	10/20/2026	2,323.44	MARSHALL MUSIC CO
049277	10/20/2026	163.74	QUENCH USA, INC
049278	10/20/2026	218.73	QUADIENT LEASING USA, INC.
049279	10/20/2026	140.28	ELITE SPORTSWEAR, L.P.
049280	10/20/2026	160.00	OUTPATIENT URGENT CARE HEALTHCENTER
049281	10/20/2026	285.00	ST JOHNS PUBLIC SCHOOLS
049282	10/20/2026	771.48	TERMINIX
049283	10/20/2026	50.88	UNITY SCHOOL BUS PARTS
049284	10/20/2026	423.00	VERIZON WIRELESS
049285	10/20/2026	1,260.00	WAYNE COUNTY REGIONAL EDUCATIONAL SERVICE
049286	10/20/2026	760.00	YOUNG'S TURF FARM LLC
049287	10/20/2026	13,200.00	SS-FLOORING LLC STEVEN FOSTER
049288	10/20/2026	50.00	RECREATION REFUND
049289	10/20/2026	50.00	RECREATION REFUND
049290	10/22/2026	1,560.00	CHAPTER 13 TRUSTEE OF FLINT
049291	10/22/2026	225.00	MCNEELY LAW GROUP, P.C.
049292	10/22/2026	144.53	US DEPARTMENT OF THE TREASURY
049293	10/22/2026	1,345.09	CORRIGAN MECHANICAL CONTRACTORS
049294	10/22/2026	5.71	LIVINGSTON FEED & SEED, INC
049295	10/22/2026	930.61	FOWLERVILLE FORD
049296	10/22/2026	300.00	ION ELECTRIC SERVICE LLC
049297	10/22/2026	171.02	MAPT
049298	10/22/2026	250.00	MASON PUBLIC SCHOOLS
049299	10/22/2026	280.00	NICKS EXPERT AUTOGLASS NICHOLAS B HAMLETT
049300	10/22/2026	99.00	PORTLAND BASKETBALL CLUB
049301	10/22/2026	2,107.34	PRAIRIE FARMS DAIRY
049302	10/22/2026	424.44	WEST MICHIGAN INTERNATIONAL
049303	10/29/2026	500.00	BILL MORAN MUSIC
049304	10/29/2026	2,391.19	HUTSON, INC.
049305	10/29/2026	6,585.00	GT OUTDOOR SERVICES LLC
049306	10/29/2026	5,698.34	HPS
049307	10/29/2026	47.06	LOWE'S
049308	10/29/2026	352.50	LYDEN OIL COMPANY
049309	10/29/2026	490.00	MICHIGAN ASSOCIATION OF AGRISCIENCE EDUCATORS
049310	10/29/2026	110.00	MICHIGAN SCHOOL BUSINESS OFFICIALS
049311	10/29/2026	751.77	PRAIRIE FARMS DAIRY
049312	10/29/2026	7,132.25	RAPTOR TECHNOLOGIES, LLC
049313	10/29/2026	1,103.80	RIDDELL/ALL AMERICAN SPORTS CORP
049314	10/29/2026	293.55	STATE OF MICHIGAN BUREAU OF CONSTR CODES
049315	10/29/2026	108.38	ULINE
049316	10/29/2026	369.45	UNITY SCHOOL BUS PARTS
049317	10/29/2026	134.24	VERIZON WIRELESS
049318	10/29/2026	30.00	WATER TECH

FOWLERVILLE COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF OCTOBER 2026

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049319	10/29/2026	458.33	WEST MICHIGAN INTERNATIONAL
049320	10/29/2026	14,427.76	EVERON LLC
049321	10/29/2026	374.25	MOORE TROSPER CONSTRUCTION COMPANY
901425	10/2/2026	79,689.48	EDUSTAFF LLC
901426	10/1/2026	1,206.54	GORDON FOODS
901427	10/2/2026	9,676.14	GORDON FOODS
901428	10/5/2026	8,868.44	GORDON FOODS
901429	10/7/2026	614.54	GORDON FOODS
901430	10/8/2026	12,236.33	GORDON FOODS
901431	10/9/2026	19,828.70	US OMNI & TSACG COMPLIANCE SERVICES
901432	10/9/2026	8,207.66	HEALTHEQUITY INC.
901433	10/9/2026	129,901.94	941 FED TAX PMT (EFTPS)
901434	10/13/2026	42,359.26	STATE OF MICHIGAN MI DEPT OF TREASURY
901435	10/13/2026	2,400.00	EDUSTAFF LLC
901436	10/13/2026	7,781.15	GORDON FOODS
901437	10/14/2026	169,562.49	OFFICE OF RETIREMENT SERVICES (ORS)
901438	10/14/2026	38,721.47	OFFICE OF RETIREMENT SERVICES (ORS)
901439	10/13/2026	136.14	GORDON FOODS
901440	10/16/2026	87,725.20	EDUSTAFF LLC
901441	10/19/2026	13,405.00	GORDON FOODS
901442	10/20/2026	104.66	GORDON FOODS
901443	10/21/2026	11,026.12	GORDON FOODS
901444	10/23/2026	7,735.93	GORDON FOODS
901445	10/23/2026	136,065.74	941 FED TAX PMT (EFTPS)
901446	10/23/2026	8,257.66	HEALTHEQUITY INC.
901447	10/26/2026	24,328.70	US OMNI & TSACG COMPLIANCE SERVICES
901448	10/28/2026	166,711.63	OFFICE OF RETIREMENT SERVICES (ORS)
901449	10/28/2026	38,941.39	OFFICE OF RETIREMENT SERVICES (ORS)
901450	10/29/2026	349.45	GORDON FOODS
901451	10/30/2026	9,569.17	GORDON FOODS
901452	10/30/2026	77,829.96	EDUSTAFF LLC
901453	10/30/2026	182.23	BASIC PR SWEEPS
A01400	10/1/2026	1,319.42	CORRIGAN PROPANE LLC
A01401	10/1/2026	774.38	GOODHEART-WILLCOX PUBLISHER
A01402	10/1/2026	1,689.99	ROAD EQUIPMENT PARTS CENTER
A01403	10/1/2026	4,752.37	RANDY'S SERVICE STATION INC
A01404	10/1/2026	110.82	SCHOOL SPECIALTY, LLC
A01405	10/2/2026	245.23	AMAZON CAPITAL SERVICES, INC.
A01406	10/5/2026	13,078.45	AMAZON CAPITAL SERVICES, INC.
A01407	10/6/2026	10,125.36	ENGINEERED PROTECTION SYSTEMS, INC.
A01408	10/6/2026	1,834.95	PEOPLE DRIVEN TECHNOLOGY, INC
A01409	10/6/2026	107.59	ROAD EQUIPMENT PARTS CENTER
A01410	10/6/2026	1,529.62	RANDY'S SERVICE STATION INC
A01411	10/6/2026	18.84	SCHOOL SPECIALTY, LLC
A01412	10/6/2026	3,902.53	AMAZON CAPITAL SERVICES, INC.
A01413	10/8/2026	56.00	ACCESS
A01414	10/8/2026	1,182.21	CONSTELLATION NEWENERGY GAS DIVISION, LLC
A01415	10/8/2026	345.00	JOHNSON & WOOD, LLC
A01416	10/8/2026	380.11	KONE INC KONE CHICAGO
A01417	10/8/2026	187.50	LIVINGSTON EDUCATIONAL SERVICE AGENCY

FOWLERVILLE COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF OCTOBER 2026

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A01418	10/8/2026	871.98	MAURER'S TEXTILE RENTAL SERVICES, INC
A01419	10/8/2026	33,448.70	VILLAGE OF FOWLERVILLE
A01420	10/9/2026	3,526.37	TREVIPAY WALMART BUSINESS
A01421	10/14/2026	243,863.36	BRIGHTON AREA SCHOOLS
A01422	10/15/2026	1,315.51	CORRIGAN PROPANE LLC
A01423	10/15/2026	1,560.56	FOLLETT CONTENT SOLUTIONS, LLC
A01424	10/15/2026	4,310.15	LIVINGSTON COUNTY TREASURER
A01425	10/15/2026	2,991.73	RANDY'S SERVICE STATION INC
A01426	10/15/2026	501.06	TREVIPAY WALMART BUSINESS
A01427	10/15/2026	196.47	SCHOOL SPECIALTY, LLC
A01428	10/15/2026	914.49	VILLAGE OF FOWLERVILLE
A01429	10/15/2026	58,291.74	AUCH, GEORGE W. AUCH COMPANY AUCH CONSTRUCTION
A01430	10/15/2026	3,745.00	MILLER JOHNSON
A01431	10/15/2026	6,340.00	AMAZON CAPITAL SERVICES, INC.
A01432	10/20/2026	1,625.00	FACILISERV, INC DBA BR BLEACHERS
A01433	10/20/2026	6,571.01	JOHNSON & WOOD, LLC
A01434	10/20/2026	1,845.00	MARCO TECHNOLOGIES, LLC
A01435	10/20/2026	52,425.56	PEOPLE DRIVEN TECHNOLOGY, INC
A01436	10/20/2026	1,826.66	RANDY'S SERVICE STATION INC
A01437	10/20/2026	631.29	TREVIPAY WALMART BUSINESS
A01438	10/22/2026	1,211.64	KONE INC KONE CHICAGO
A01439	10/22/2026	3,654.10	MANER COSTERISAN
A01440	10/22/2026	262.67	TREVIPAY WALMART BUSINESS
A01441	10/27/2026	4,504.96	AMAZON CAPITAL SERVICES, INC.
A01442	10/29/2026	1,391.96	CORRIGAN PROPANE LLC
A01443	10/29/2026	1,310.88	RANDY'S SERVICE STATION INC
A01444	10/29/2026	726.79	SCHOOL SPECIALTY, LLC
A01445	10/29/2026	190.96	VILLAGE OF FOWLERVILLE
A01446	10/29/2026	8,585.00	AUCH, GEORGE W. AUCH COMPANY AUCH CONSTRUCTION
P7933	10/30/2026	7,459.50	PCARD - JP MORGAN CHASE BANK
		1,884,251.02	TOTAL

Appendix A

Fowlerville Community Schools

Community Outreach Report
Survey and Focus Panel Findings
October 2026

Prepared By:
Banach, Banach & Cassidy, Inc.

BANACH, BANACH & CASSIDY
OUTSIDE INSIGHT®

EXECUTIVE SUMMARY

In October 2026, Fowlerville Community Schools conducted a community survey and a series of focus panels to gather input on facility conditions, proposed improvements, and a potential May 2027 bond proposal. The community survey included 744 responses. The focus panels included ten sessions held on October 6 and 7 with parents, staff, students, residents, business owners, and other community members.

The results indicate that participants recognize the need to maintain and improve existing school district facilities. In the community survey, approximately 66 percent of respondents rated those needs as very or somewhat significant. Focus panel findings further support maintaining and improving existing facilities, particularly roofs, heating and cooling systems, aging infrastructure, safety and security, and instructional space at the junior high school.

Support is less consistent when focus panel participants and survey respondents are asked about athletics, a new transportation facility, and a community or multipurpose building. Each project attracted both support and opposition. Many respondents expressed interest in the intended benefits but questioned whether these projects should take priority over other facility improvements. Focus panel participants and survey respondents frequently requested cost comparisons, renovation alternatives, and explanations of project priority.

After reviewing the proposed projects and estimated tax impact, about 52 percent of survey respondents who answered the bond question indicated definite or probable support. Approximately 24 percent were undecided, and 24 percent indicated probable or definite opposition. This suggests an opportunity to refine the plan, but these figures should not be interpreted as an election forecast.

Overall, the research suggests that a potential bond proposal should focus on clearly documented, building-specific needs. Additional facilities or enhancements should be evaluated separately, with attention to cost, existing space, future operating obligations, and educational benefit. The school district should provide a revised project list and explain how the community feedback influenced the final priorities.

RESEARCH OVERVIEW

The focus panel analysis combines conversations from the ten focus panel sessions on October 6 and 7, 2026. Focus panel comments are reported as recurring qualitative themes, not as counts of individual supporters or opponents. The community survey was open for 10 days after the focus panels concluded. All community members had an opportunity to participate in the survey. Sixty-two percent of survey respondents have children currently attending Fowlerville Community Schools, and 20% are district employees. Most respondents were female (72%), and the largest age groups were 35–44 (34%) and 45–54 (29%). Additionally, 80% indicated they are registered voters in the district. These results show that much of the feedback came from parents and residents who are directly connected to the schools. While their perspectives are valuable, participation from residents without children in the district and older community members was more limited.

PERCEPTION OF FACILITY NEEDS

When asked about the significance of the school district's facility needs, approximately 30 percent described them as very significant and 36 percent as somewhat significant. About 13 percent rated them as not very significant, 5 percent as not significant at all, and 16 percent were unsure.

The focus panels similarly identified needs that are visible in daily operations, including deteriorating pavement, restrooms, school entrances, pedestrian routes, and aging building systems. Teachers and parents also described learning spaces that may not adequately support current instruction, particularly science and other specialized classrooms at the junior high school. Some respondents noted that conditions vary substantially by building, so explanations of school-specific projects are important.

PROJECT PRIORITIES

Open-ended survey responses and focus panels show the greatest consistency in maintaining and updating current school district facilities. Participants frequently identified roofs, heating and cooling, mechanical and electrical systems, pavement, sidewalks, student safety, and classrooms that support today's instruction as practical priorities. Respondents commonly favored addressing these needs before investing in additional space or upgraded amenities.

Participants raised concerns about science classrooms, building condition, instructional flexibility, student bathrooms, and access around the Junior High School campus. The findings support a detailed explanation of the junior high projects, including which conditions affect instruction, student safety, and maintenance costs.

Individuals familiar with transportation operations described problems with garage conditions, parking surfaces, and drainage. Other participants questioned whether a new facility is necessary. The feedback indicates the school district should compare repairing or expanding the existing transportation facility with constructing a replacement, including the estimated long-term costs of each option.

Some participants supported additional gym and practice space, equitable access to athletic facilities, safer outdoor surfaces, and improvements that could serve younger students. Others

questioned whether to include new athletic improvements before academic or building infrastructure projects. Support often depended on the specific improvement rather than on athletics as a general category.

Supporters of a community or multipurpose facility identified potential benefits for physical activity, student programming, and community use. Opponents questioned the need for new construction, especially given available or recently closed and demolished school district facilities, and had concerns about the cost of maintaining and operating another facility. These responses indicate that the concept requires further definition and a documented assessment of existing facilities before inclusion in a bond.

Comments also referenced access to skilled-trades programming, music and performing arts spaces, technology, and academic opportunities. Assess these needs individually to determine which are capital improvements and which are operational or programming matters.

AREAS OF SUPPORT AND OPPOSITION

Support for proposed improvements was strongest when respondents could connect a project to a documented building problem or a direct student benefit. Respondents directly mentioned repairs to existing facilities, safe crossing areas and parking areas, reliable mechanical systems, and functional instructional space. Participants also expressed conditional support for gym and program space where crowding, scheduling limitations, or safety concerns could be demonstrated.

Opposition concentrated on the scale and perceived school district wants of the proposed work. Comments questioned athletic amenities, extensive new construction, community space, and transportation replacement without clear evidence that renovation is not an option or fiscally responsible. Some respondents preferred that limited funds address classrooms, roofs, and existing facilities first. Others opposed additional taxes or requested more details of careful financial management. These positions should not be treated as opposition to all capital improvements.

SUPPORT FOR A POTENTIAL BOND PROPOSAL

After reviewing the proposed projects and estimated tax impact, approximately 31 percent would definitely support the proposal, and 21 percent would probably support it. Approximately 24 percent were undecided, 9 percent would probably oppose, and 15 percent would definitely oppose.

The open-ended follow-up question received 122 responses. Respondents requested more detailed descriptions of projects, associated costs and tax impacts, explanations of previous capital investments, and alternatives to construction or replacement. Some wanted a smaller proposal limited to essential repairs.

Open-ended survey responses and focus panel discussions identified several projects that participants believed were missing from the proposed facilities plan. These included improvements to the junior high school's science classrooms, restrooms, roads and walkways; repairs to deteriorating tennis courts; upgrades to theater and performing arts facilities; and additional space and resources for music, band, career and technical education, and student extracurricular activities.

Athletic-related suggestions included expanding the weight room and indoor practice space, improving baseball and softball field drainage, and considering programs such as wrestling and archery. Fewer respondents suggested additional recreational facilities, including a swimming pool.

While several of these improvements fall within the broader categories already identified in the facilities assessment, the feedback indicates that respondents want greater specificity regarding which buildings, programs, and facilities would receive improvements. The school district should review these suggestions against the existing facilities assessment and identify which projects are already included, which require further evaluation, and which may be considered as part of a future phase.

The results indicate that the undecided portion of the survey audience requires clearer information before forming a position. The results do not indicate how that group will ultimately vote, and support levels should be re-evaluated once specific project and funding scenarios are available.

SWOT ANALYSIS

STRENGTHS

Participants identified recognizable, tangible facility needs that condition assessments and building-specific examples can explain. The school district also benefits from community interest in maintaining its schools and from stakeholders who contributed detailed information about day-to-day building use. The approximate 66 percent rating of facility needs as significant is consistent with this qualitative feedback.

WEAKNESSES

The estimated $142.7 million in identified facility needs exceeds what the school district could reasonably address at once. Without a clear project ranking, the community may struggle to distinguish urgent repairs from desired improvements. Knowledge of facility conditions also varies across groups, especially where the public has limited access to mechanical and transportation spaces.

OPPORTUNITIES

The planning process offers an opportunity to establish a phased facilities master plan, evaluate renovation and reuse options, and show how feedback shapes the final scope. Clearer estimates, building-specific descriptions, and comparative scenarios could help respondents evaluate individual projects. An approximately 24 percent undecided group on the bond question indicates the need for more information and testing.

THREATS

A proposal perceived as too broad or heavily focused on optional improvements could draw opposition even from people who acknowledge infrastructure needs. Concerns about tax impact, enrollment trends, facility utilization, and the costs of operating new buildings could further affect

perceptions. About 24 percent of respondents who answered the initial bond question already indicated opposition; that finding warrants attention but does not predict the election outcome.

The timing of a potential May 2027 bond election was raised in three focus panel sessions and in community survey responses. Participants questioned the expense of conducting a special election, the time available to communicate the proposed projects, and whether the school district should instead consider an August or November election.

This concern was particularly evident among secondary teachers and residents. Several focus panel participants indicated they could support facility improvements but disagreed with the proposed election timing. Others expressed concern that the community had not been sufficiently involved in the planning process to be prepared for a May vote.

RECOMMENDATIONS FOR NEXT STEPS

First, review the facilities assessment and separate projects into immediate safety and infrastructure requirements, instructional and operational improvements, and longer-term enhancements. Each item should include location, condition, expected useful life, cost, and the consequence of postponement.

Second, develop a core facilities option focused on maintaining existing buildings and addressing the most clearly documented learning and safety needs. Give particular attention to the junior high school, pavement and pedestrian access, major mechanical systems, and transportation conditions.

Third, prepare cost and utilization comparisons for proposals involving new construction. Evaluate the transportation facility, indoor recreation space, and community or multipurpose concept against renovation, shared use, or reuse of existing space. Identify expected operating costs in addition to construction costs.

Fourth, provide the community with detailed, accessible project descriptions, photographs where appropriate, preliminary schedules, funding explanations, and specific tax-impact illustrations. Explain which proposals were retained, revised, or deferred following the survey and focus panels.

Finally, conduct additional community testing once the school district has defined specific project packages and funding scenarios. This should measure individual project priorities and support at clear tax impacts before a final decision is made on whether to place a proposal on the May 2027 ballot.

CONCLUSION

The survey and focus panel findings indicate that many respondents recognize a need to invest in the condition and function of existing school district facilities. Support for a future bond will depend in part on which projects are included, how their necessity is demonstrated, and whether the total scope and cost are viewed as reasonable. A narrower and clearly explained project plan will provide a stronger foundation for the next stage of community review.

Curriculum & Technology Committee Minutes
Fowlerville Community Schools
October 19, 2026

High School Computer Lab A, at 4:00 p.m.

The meeting was called to order at 4:00 p.m. by Mr. Hinton in the High School Computer Lab A.

Members Present:	Mr. Bob Hinton & Mrs. Diana Dombrowski
Staff Present:	Mr. Matt Stuard, Mrs. Adva Ringle, Mr. James Stauble, Ms. Alyce Simonson & Mrs. Rachel Foster
Others Present:	Mrs. Jillian Martin & Mr. Evan Martin

A Motion was made by Mrs. Dombrowski and supported by Mr. Hinton to approve the minutes from the September 14, 2026 meeting. The motion was approved.

Call to the Public - None

Technology Update - Mr. Stauble provided updates on the CTE Extension 61v Part 1 project (installed audio system, pending cabling quotes, and mid-Nov/early-Dec furniture delivery) and Little Glads ParentSquare/MISTAR implementation. Ms. Simonson reported on Fall Count enrollment changes, and Mr. Stuard clarified FTE calculations.

Action Item:Theater Update & Request for Play Approval: "The Play that Goes Wrong" - Mrs. Martin provided an operational update on the theater program and presented proposed ways to increase revenue and audience engagement. Proposed opportunities include a Murder Mystery in collaboration with the Fowlerville District Library, Willy Wonka Jr., and a 20th Anniversary Gala. Mrs. Martin presented a proposal for the upcoming production of "The Play that Goes Wrong."

Action Item: Request to Approve New High School Course: AP Microeconomics - Mr. Martin presented a proposal to introduce AP Microeconomics to the high school curriculum. Mrs. Ringle and Mr. Martin addressed inquiries from Committee members regarding the proposed course.

Action Item: Request to Approve Sex Education Advisory Board Member Erica Dix - Mrs. Ringle shared the recommendation of the SEAB team of Erica Dix to the SEAB and shared the questionnaire with Committee members.

iReady Classroom Mathematics Update - Mrs. Ringle provided a comprehensive update on the iReady mathematics program, tracing its progress from pilot to full adoption over the past four years. She highlighted support structures including professional learning, coaching, walkthroughs, grade-level meetings, admin check-ins, a math guidebook, and family updates. Key points included clarifying formative vs. summative assessments, leveraging teacher feedback to balance digital and paper assessments, and standardizing middle school (grades 6-8) grading practices. Looking ahead, the District will host K-8 Family Math Nights the week of November 9th and explore student tutoring options.

Other - Mrs. Ringle discussed screen time and supplemental digital tools, emphasizing that online tools support rather than replace core instruction. She announced that the District was invited to present at the Curriculum Associates Symposium in Chicago on Nov. 4–5, represented by Mrs.

Ringle, Mrs. Ricco, Ms. Raginia, and Mrs. Wiese. Additionally, the District received the CTE Expansion Grant (Round 2) to launch the Rocket Drones curriculum at the junior high level.

A motion was made by Mrs. Dombrowski and supported by Mr. Hinton recommending adjournment of the meeting at 4:58 p.m. The motion passed.

Asset Management Committee Minutes
Fowlerville Community Schools
October 20, 2026

Fowlerville High School, Computer Lab A at 6:00 p.m.

The meeting was called to order at 6:00 p.m. by Mrs. Lindsey Redinger in the FHS Computer Lab A.

Members Present:	Mrs. Lindsey Redinger, Mr. John Belcher, and Mrs. Diana Dombrowski
Staff Present:	Mr. Matt Stuard and Mrs. Kim Hively
Others Present:	None

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending approval of the minutes from the September 15, 2026 meeting. Motion Carried.

- **Call to the Public** - None.

- **2021 Bond Projects Update** - Mrs. Hively reported progress with the Kreeger music room HVAC system and continued problems with a Junior High rooftop unit. Mr. Stuard reviewed potential Alverson Performing Arts Center upgrades, estimated at approximately $900,000. The project remains on hold pending resolution of the water main issues and confirmation of remaining 2021 Bond funds.

- **Water Main / Water System Update** - Mr. Stuard reviewed plans to permanently cap the High School water connection on November 6-7, following coordination with the involved parties. The District continues to await direction from the Village regarding the former Munn water line, which also serves homes on Addison. Remaining water system work and easement revisions must be resolved before the 2021 Bond projects can be closed out and remaining funds determined.

- **Operations Update** - Mrs. Hively reported completion of painting and soffit work at Smith, seasonal grounds maintenance, and other facility repairs. The Committee also discussed the Alverson Center emergency lighting system, needed elevator repairs, and the orchestra pit lift, which remains out of service.

- **Pre-Bond and Master Planning Update** - Mr. Stuard updated the Committee on the October 14 Steering Committee facilities tour and plans to share the community survey and focus panel results with the Board in November. PFM is expected to provide an overview of bonds, sinking funds, and the School Bond Loan Fund at the October 28 Steering Committee meeting. November meetings will focus on project scope. The Committee also discussed a possible May 2027 bond election, preliminary options for a recreation center and Junior High improvements, and the condition of the track and tennis courts.

- **Other** - None.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending adjournment of the meeting at 6:32 p.m. Motion passed.

Policy Committee Minutes
Fowlerville Community Schools
October 29, 2026

Fowlerville High School, Computer Lab A, 6:00 p.m.

The meeting was called to order at 6:01 p.m. by Amy Sova in the FHS Computer Lab A.

Members Present:	Mrs. Amy Sova, Mr. John Belcher and Mrs. Sue Charron
Staff Present:	Mr. Matt Stuard and Ms. Ringle
Others Present:	Mr. Nick Zajas

Motion by John Belcher supported by Sue Charron, recommending approval of the minutes from the September 8, 2026 meeting. Motion carried.

- Call to the Public – Two members of the public spoke.

- High School - School Store and Energy Drinks – Mr. Zajas reported that energy drinks account for approximately 10% of school store sales. The Committee supported discontinuing sales after the remaining inventory is sold. Members also discussed a possible future restriction on students bringing energy drinks into the high school. Administration will review enforcement and implementation options and report back to the Committee.

- Policy 5335 – Care of Students with Chronic Health Conditions – The Committee reviewed the revised policy, including selections and updates reviewed by administration and the school nurse. The Committee supported moving the revised policy to the full Board for consideration.

- Policy 5330 – Use of Medications – The Committee discussed medication packaging, labeling, and administration requirements, including the need to balance student safety with practical considerations for families. No additional changes were requested during the discussion.

- Policy 8500 – Food Services – The Committee reviewed and clarified the selected language regarding negative meal account balances. A date reference will also be corrected from 2020 to 2026.

- Policy 2340 – Field and Other District-Sponsored Trips – The Committee reviewed approval requirements for out-of-state overnight trips, in-state trips more than 100 miles from the district, and extracurricular and co-curricular travel. Members discussed allowing the Superintendent to approve short-notice overnight trips, such as teams qualifying for state tournaments, while planned overnight trips would be approved by the Board or a designated Board committee. Administration will revise the language and share it with the Committee for review.

- Other – No additional items were discussed.

Motion by John Belcher, supported by Amy Sova, recommending the adjournment of the meeting at 6:47 p.m. Motion carried.

FOR THE BOARD 34-2

po5335

Vol. 34, No. 2- February 2020 New CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS

5335 - **CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS**

Students with chronic health conditions will be provided with a free appropriate public education. If their impairment does not require specially designed instruction for them to benefit educationally, they will be eligible for accommodations/modifications/interventions of the regular classroom, curriculum, or activity (in the school setting) so that they have the same access to an education as students without disabilities. Such accommodations/modifications/interventions will be provided pursuant to a Section 504 Plan (Form 2260.01 F13).

Chronic health conditions, for the purposes of this policy, shall include:

A. **(x)** 'peanut' and other food allergies;

B. **(x)** allergies;

C. **(x)** asthma;

D. **(x)** diabetes;

E. **(x)** Seizures _____ ; and

F. **( )** _____.

All information regarding student identification, health care management, and emergency care shall be safeguarded as personally identifiable information in accordance with Policy 8330 and Policy 8350.

The District will coordinate school health practices for management of a chronic health condition and shall provide for:

A. **(x)** identification of individuals with chronic health conditions;

B. **(x)** development of individual health care action plans;

C. **(x)** coordination of health care management activities by school staff;

D. **(x)** communication among school staff who interact with children with chronic health conditions;

E. **( )** development of protocols to prevent exposure/episodic reactions;

F. **(x)** awareness and training of school staff regarding Board policy on acute and routine management of chronic health conditions, information on signs and treatment of chronic health conditions, medication and administration, and emergency protocols for dealing with reactions in 'unusual' situations such as field trips;

G. **( )** _____;

H. **( )** _____.

School health practices shall provide students with chronic health conditions the opportunity for:

A. **(x)** full participation in physical activities when students are well;

B. **(x)** modified activities as indicated by the student's health care action plan, 504 plan, or Individualized Education Plan (IEP);

C. **(x)** access to preventative medications before activity (as prescribed by their medical providers) and immediate access to emergency medications during activity;

D. **(x)** communication regarding student health status between parents, physicians, teachers (particularly physical education teachers), and coaches;

E. **( )** _____;

F. **( )** _____.

Healthcare management activities shall include:

A. **(x)** procedures to obtain, maintain, and utilize written health care action plans, signed by the child's parents and physician, for each student with a chronic health condition;

B. **(x)** a standard emergency protocol in place for students experiencing a distress reaction if they do not have a written health care action plan on site;

VOL. 41, NO. 1 - SEPTEMBER 2026

po5330

Vol. 41, No. 1 - September 2026 Revised USE OF MEDICATIONS

ADOPTED Jul 11, 2017 · REVISED Mar 3, 2020

Revised Policy - Vol. 41, No. 1

5330 - **USE OF MEDICATIONS**

The Board of Education shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication and/or medically prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or the student is disabled and requires medication to benefit from the student's educational program.

For purposes of this policy, the following definitions shall be used:

"Administer" means the direct application of a nonprescription drug product or prescription drug, whether by injection, ingestion, or other means, to the human body.

"Medication" shall include all medicines including those prescribed by a physician and any nonprescribed (over the counter) drugs, preparations, and/or remedies.

"Nonprescription drug product" means any non-narcotic drug product which may be sold without a prescription and which is prepackaged for use by consumers and labeled in accordance with the requirements of State and Federal law.

"Practitioner" shall include any physician, naturopathic doctor, dentist, podiatrist, optometrist, physician assistant, and advanced practice nurse prescriber who is licensed in any state.

"Treatment" refers both to the manner in which a medication is administered and to health care procedures which require special training, such as catheterization.

Administration of Prescription Drug Products by School Staff

Before any prescribed medication may be administered to any student during school hours, the Board shall require written instructions from the child's practitioner

accompanied by the written authorization of the parent. Such documentation shall be kept on file in the **(x)** school office ~~( ) nurse's office ( ) health room~~ **[END OF OPTION]**. Prescription medication must be provided in the original container with the prescription label showing the name and telephone number of the pharmacy, the student's name, the name of the physician, the name of the drug, and the dosage to be administered.

All prescription medication shall be secured and appropriately stored (allowing for quick access and retrieval before, during, and after school hours), unless the medication is an emergency medication that the student is authorized to carry by Administration and self-administer by authorization of both the student's parent(s) and practitioner, and the possession of such medication by the student in school is not prohibited by law or regulation.

Administration of Nonprescription Drug Products by School Staff

[DRAFTING NOTE: Boards should carefully weigh operational convenience against legal risk when formatting OTC medication policies. While this policy permits the administration of parent-supplied OTC medication based solely on parental consent and label instructions, the most risk-averse approach is to require practitioner authorization/instructions for all nonprescription medications. Requiring a practitioner's signature across the board provides the District with the clearest, most robust statutory-immunity protection and eliminates ambiguity for staff. This is particularly critical in buildings where a licensed nurse administers medication under a professional protocol or standing order, as nursing practice acts often require a practitioner's order regardless of a drug's over-the-counter status. Districts desiring the highest level of liability protection should modify this language to require practitioner instructions for all medications without exception.]

Nonprescription drug products may be administered to any student during school hours only with the prior written consent of the parent ~~( ) as well as written authorization from a medical practitioner~~ **[END OF OPTION]**.

District staff may administer parent-supplied nonprescription drug products consistent with the parent's written authorization provided the medication is delivered strictly in accordance with the manufacturer's legible packaging instructions and therapeutic dosage. ~~Authorization from a medical practitioner is also required in order to administer parent-supplied nonprescription drug products.~~ **[END OF OPTIONAL SENTENCE]** ~~( )~~

Notwithstanding the above, written instructions from a licensed medical practitioner shall be strictly required under any of the following circumstances:

A. When required by applicable State or Federal law;

B. When the requested dosage or administration instructions vary in any way from the manufacturer's label directions;

C. When the medication is administered from a school- or District-maintained stock supply (e.g., stock acetaminophen or ibuprofen) rather than a parent-supplied container;

D. When a licensed professional registered nurse or other healthcare professional administers the medication pursuant to a clinical protocol, standing order, or collaborative practice agreement; or

E. In any instance where the District seeks the maximum clarity and assurance of statutory immunity protection under applicable state law.

Substances that are not FDA-approved (e.g., natural products, herbal remedies, food supplements) will not be administered by District staff unless accompanied by the specific written instructions of a practitioner and the written consent of the parent.

Such documentation shall be kept on file in the **(x)** school office ~~**( )** nurse's office **( )** health room~~ **[END OF OPTION]**. ~~Substances that are not FDA approved (i.e., natural products, food supplements) **( )** will require the written instruction of a practitioner and the written consent of the parent **( )** will not be administered by District staff **[END OF OPTION]** . **( )** Nonprescription drugs that are provided by the parent may be administered by school staff only if the nonprescription drugs are supplied in the original manufacturer's package which lists the ingredients, recommended therapeutic dosage in a legible format, and the student's name. **[END OF OPTION]** - **( )** If a parent has completed the appropriate form authorizing the school to administer nonprescription drugs (e.g., acetaminophen, ibuprofen, diphenhydramine), the student may receive such drugs from the school's supply consistent with the parental authorization and the nonprescription drug dosage information. **[END OF OPTION]** Any dosage of nonprescription medication other than that listed on the medication's packaging must be authorized in writing by a medical practitioner.~~

Staff members are to administer medication or treatment only in the presence of another adult, except in the case of an emergency that threatens the life or health of the student. Staff licensed as professional registered nurses are exempt from this requirement.

All staff authorized to administer medication or treatment will receive training on this policy and the Superintendent's guidelines, as well as appropriate procedures for administering the medication or treatment. This training shall be provided by qualified individuals with both knowledge of the District's policy and procedures and the administration of medications or treatment. Where possible, this training should be provided by a licensed registered nurse, a licensed physician's assistant, or a licensed physician.

~~[ ] All medication shall be kept in a locked storage case in the school office. [END OF OPTION]~~

~~[ ] The Board shall permit the administration by staff of any medication requiring intravenous or intramuscular injection or the insertion of a device into the body when both the medication and the procedure are prescribed by a physician and the staff member has completed any necessary training. [END OF OPTION]~~

~~[ ] Students who may require administration of an emergency medication may have such medication in accordance with the Superintendent's administrative guidelines. [END OF OPTION]~~

Student Possession of Medication

[DRAFTING NOTE: Select option for possession and self-administration of medication by students.]

~~[ ] [OPTION #1]~~

~~Students are prohibited from possessing, using, carrying, or distributing in school, at school-sponsored events, or on school grounds any drugs or other products which, even though not defined as a drug, are used or marketed for use for medicinal purposes, such as to relieve pain or to relieve the symptoms of an underlying medical condition (including aspirin, ibuprofen, dietary supplements, CBD oil products, etc.).~~

~~[END OF OPTION #1]~~

[OR]

[x] [OPTION #2]

Unless authorized as specified below, students are prohibited from possessing, using, carrying, or distributing in school, at school-sponsored events, or on school grounds any drugs or other products which, even though not defined as a drug, are used or marketed for use for medicinal purposes, such as to relieve pain or to relieve the symptoms of an underlying medical condition (including aspirin, ibuprofen, dietary supplements, CBD oil products, etc.).

Grades 6-12 ~~High school~~ students may possess and self-administer their own nonprescription medications **(x)** and prescription medications **[END OF OPTION]** at school if the appropriate medication authorization form is filed in the school office, provided the student is in possession and self-administers in compliance with relevant District policies ~~( )~~ ~~and administrative guidelines~~ **[END OF OPTION]**. ~~( )~~ ~~Responsible students in grades K through eight (8) may be permitted to possess and self-administer medications after consultation with the Principal, school nurse, and parent. If granted~~

~~permission by the Principal, a medication management plan must be written and signed by all parties. Permission must be obtained every school year.~~ **~~[END OF OPTION]~~**

[END OF OPTION #2]

The provisions of this policy are to be viewed together with the Board Policy 5530 - Drug Prevention.

Students may possess and self-administer a metered dose or dry powder inhaler for relief of asthma, or before exercise to prevent onset of asthma symptoms, while at school, on school-sponsored transportation, or at any school-sponsored activity in accordance with the Superintendent's guidelines, if the following conditions are met:

A. there is written approval from the student's physician or other health care provider and the student or parent/guardian (if student is under eighteen (18)) to possess and use the inhaler (Form 5330 F1c),

   and

B. the building administrator has received a copy of the written approvals from the physician and the parent/guardian,

   and

C. there is on file at the student's school a written emergency care plan prepared by a licensed physician in collaboration with the student and the student's parent/legal guardian. The plan shall contain specific instructions on the student's needs, including what to do in the event of an emergency.

Students with a need for emergency medication may also be allowed to self-possess and self-administer such medication, provided that they meet the same conditions established above. Students who are prescribed epinephrine to treat anaphylaxis shall be allowed to self-possess and administer the medication if they meet the conditions stated above.

General Provisions

Students shall be permitted to possess and self-administer U.S. Food and Drug Administration ("FDA") approved, over-the-counter topical products while on school property or at a school-sponsored event provided the student has submitted prior written approval of the student's parent/guardian to the Principal **(x)** or other chief administrator of the student's school.

No student is allowed to provide or sell any type of medication to another student. **(x)** Violations of this rule will be considered violations of the Student Code of Conduct and Policy 5530 - Drug Prevention. **[END OF OPTION]**

The District and its personnel are immune from civil and criminal liability related to the administration or non-administration of medications to the extent set forth in applicable State law.

~~**[ ]** The Board shall permit the administration by staff of any medication requiring a delivery method other than oral ingestion when both the medication and the procedure are prescribed by a practitioner and the delivery is under the supervision of a licensed nurse, provided that the staff member has completed any necessary training and that staff member voluntarily agrees to deliver the medication. No staff member, other than a health care professional, may be required to administer medications that are administered by means other than oral ingestion. **[END OF OPTION]**~~

This policy and the administrative guidelines developed to establish appropriate procedures shall be implemented in such a manner to comply with the District's obligations and the student's needs under any Individualized Education Plan, Section 504 Plan, or other legally required accommodation for individuals with disabilities.

The Superintendent shall prepare administrative guidelines to ensure the proper implementation of this policy.

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Legal
M.C.L. 380.1178, 380.1178a, 380.1179
Michigan Department of Education, Model Policy and Guidelines for Administering Medications to Pupils at School, Policy on Management of Asthma in Schools

C. **(x)** established communication strategies for students to use to tell an adult they may be having a health-related problem;

D. **(x)** procedures for students to have immediate access to medications in accordance with Policy 5330 and AG 5330 that allow students to self-care and self-administer medications, inhalers, and Epi-pens, as prescribed by a medical professional and approved by parents/guardians;

E. **(x)** prevention strategies to avoid causal elements;

F. **(x)** case management for students with frequent school absences, school health office visits, emergency department visits, or hospitalizations due to chronic health conditions;

G. **x ( )** management and care of the student's chronic health condition in the classroom, in any area of the school or school grounds, or at any school-related activity or event;

H. **( )** _____;

I. **( )** _____.

Staff will be trained about chronic health conditions and their control

~~**( )** at least annually~~

in each school in which there is a student with a chronic health condition.

[x] Designated staff who have responsibility for specialized services such as giving inhaler treatments or injections, or conducting glucose and/or ketone tests shall be provided training specific to the procedures ~~, **( )** at least annually, **[END OF OPTION]**~~ by a licensed health professional.

~~**[ ]** The **( )** school nurse **( )** principal shall maintain a copy of the training program and the records of training completed by school employees.~~
~~**[ ]** Administrative guidelines shall provide guidance for the implementation of this policy.~~

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FOR THE BOARD 39-2

po8500

Copy of FOOD SERVICES

ADOPTED Jun 13, 2017

8500 - **FOOD SERVICES**

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit and will provide food service for the purchase and consumption of lunch for all students.

The Board shall also provide a breakfast program in accordance with procedures established by the Department of Education.
The food service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages including, but not limited to, the current United States Department of Agriculture's ("USDA") school meal pattern requirements and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

Further, the food service program shall comply with Federal and State regulations pertaining to the fiscal management of the program as well as all the requirements pertaining to food service hiring and food service manager/operator licensure and certification. In addition, as required by law, a food safety program based on the principles of the Hazard Analysis and Critical Control Point ("HACCP") system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service staff and other authorized persons.

The Board shall approve and implement nutrition standards governing the types of food and beverages that may be sold on the premises of its schools and shall specify the time and place each type of food or beverage may be sold. In adopting such standards, the Board shall:

A. consider the nutritional value of each food or beverage;

B. consult with a dietitian licensed under M.C.L. 333.18353 , a dietetic technician registered by the Commission on Dietetic Registration, or a school nutrition specialist certified or credentialed by the School Nutrition Association;

C. consult and incorporate to the maximum extent possible the dietary guidelines for Americans jointly developed by the USDA and the United States Department of

Health and Human Services; and

D. consult and incorporate the USDA Smart Snacks in School nutrition guidelines.

The District's food service program shall serve only food items and beverages determined by the Food Service Department to be in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. **(** X **)** Any competitive food items and beverages that are available for sale to students a la carte in the dining area between midnight and thirty (30) minutes following the end of the school day shall also comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages not associated with the food service program may be vended in accordance with the rules and regulations set forth in Board Policy 8540 - Vending Machines. **[END OF OPTION]**

The Superintendent will require that the food service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The Superintendent is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report to the Board at one of its regular meetings, annually, regarding the District's compliance with the standards. ~~- ( ) The Superintendent shall ensure that the District's vendors and/or food service management contractor is provided a copy of this policy and any implementing guidelines and that any pertinent agreements are consistent with this policy and any implementing guidelines.~~ **[END OF OPTION]**

No food or beverage may be sold on any school premises except in accordance with the standards approved by the Board.

Dietary Modifications

[DRAFTING NOTE: This section contains three (3) categories of circumstances in which a student may receive a modified meal. The first category, "Compliant Medical Documentation," is mandatory, whereas the second two (2) categories, i.e., "Noncompliant Medical Requests" and "Requests Not Based on a Medical Statement", are optional. The Board may choose either or neither of the two (2) optional categories.]

Modifications Based on Compliant Medical Documentation

An adult student or student's parent requesting special dietary accommodations for a student with a disability that restricts the diet must provide the Medical Statement for Special Dietary Needs signed by a State authorized medical authority, which is a medical professional authorized in the State of Michigan to write prescriptions. The request must contain the following information:

A. an explanation of how the student's physical or mental impairment restricts the diet;

B. the food(s)/type(s) of foods to be avoided;

C. the food(s)/type(s) of foods to be substituted; and

D. additional pertinent information, if any, that will assist in accommodating the student's needs.

If a Medical Statement for Special Dietary Needs is incomplete, unclear, or lacks sufficient detail, the Special Dietary Accommodation Coordinator or Food Service Director shall request that the student or parent/guardian request that the medical authority supplement the response so that a safe meal can be provided.

A special dietary accommodation for a student who has a disability that restricts the student's diet must be supported by a Medical Statement for Special Dietary Needs, which should be submitted to the _ **(** X **)** Food Service Director who shall serve as the Special Dietary Accommodation Coordinator ~~Special Dietary Accommodation Coordinator~~ **. [END OF OPTIONS]** Director of Food Service - Amy Verhelle-Smith; verhellesmitha@fowlervilleschools.org; 517.223.6115 ~~[Insert name, address, phone, email address.]~~ **[DRAFTING NOTE - at least one (1) person must be identified as responsible for coordinating compliance with disability-based dietary modifications per 7 C.F.R. Part 15b.6.]** ~~(~~)

A student with a disability may have an IEP or 504 plan that requires specific instruction, services, or accommodation related to the student's nutritional needs. If a student's IEP or 504 plan contains the same information that is required on a Medical Statement for Special Dietary Needs, then it is not necessary to obtain and submit a separate Medical Statement for Special Dietary Needs.

The individual making an initial request for such substitutions must inform the Food Service Director or Special Dietary Accommodation Coordinator that the student has a disability that restricts the student's diet. The School District will honor the request upon receipt of the required documentation from a State-authorized medical authority. If the Special Dietary Accommodation Coordinator is unable to grant a requested accommodation following receipt of the medical authority's statement, the student or parent shall be provided with an explanation of the basis for the decision. Compliant requests shall be immediately implemented.

Disability Accommodation Grievance Procedure

The following procedure is intended to provide prompt and equitable resolution to any concern or disagreement regarding the food service program's administration of meal

modifications made or requested on the basis of a student's disability. None of the procedures described in this policy section shall prevent a student or parent from pursuing a complaint with any State or Federal agency, including the USDA, using the procedures described at the end of this policy.

A. If an initial request for accommodation in the form of substituted meals is denied, the student or parent may request review of that decision by the **(** x **)** Building Principal ~~District's Compliance Coordinator~~ ~~( )~~ ~~Superintendent~~ ~~( )~~ ~~_____~~ **[OTHER] [END OF OPTIONS] [DRAFTING NOTE: The grievance procedure can be designed as appropriate for each District]** and shall provide any communications between the student or parent and food service officials concerning the accommodation request, any documentation provided by a medical authority, and any additional information the student or parent believes is pertinent to the decision. A review of the materials provided and of the initial decision shall be completed and a response provided to the student or parent as soon as practicable following receipt of the request for review. If the initial decision is reversed, including due to additional information provided on review, the dietary accommodations shall be implemented without delay. If the initial decision is affirmed, ~~the decision is final~~ ~~( )~~ ~~the decision may be appealed to the Superintendent whose decision is final~~ ~~( )~~ (x) may be appealed to the Director of Food Service ~~_____~~ **[OTHER] [END OF OPTIONS]**. ~~( )~~

B. Any other complaint or disagreement with the food service administration concerning implementation of special dietary accommodations based on a student's disability shall be presented to the Special Dietary Accommodation Coordinator. The student or parent shall specify the nature of the concern and any requested remedy in writing. The Coordinator shall promptly review the grievance and either contact the student or parent for any required clarification of the request or to seek to reach an agreement regarding how to best address the concern. If no agreement is reached, the Coordinator shall make a determination and notify the student or parent in writing as soon as practicable. If the grievance is affirmed in any respect, the Coordinator shall propose a plan for implementing appropriate remedial measures. If the student or parent is dissatisfied with the Coordinator's determination, the student or parent may submit a written request to the Building Principal or Superintendent for review. The administrator's determination shall be final.

[OPTIONAL PROVISION - for medical statements not compliant with 7 C.F.R. Part 15b]

[X] Modifications Based on Noncompliant Medical Requests

On a case-by-case basis, substitutions to the standard meal requirements may be made, at no additional charge, for students who provide a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or

other special dietary needs, but which does not comply with the requirements above. To qualify for such consideration and substitutions the medical statement must identify:

A. the medical or dietary need that restricts the student's diet; and

B. the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.

[END OF OPTION]

[OPTIONAL PROVISION - Based on preferences with no medical documentation]
[DRAFTING NOTE: If the Board chooses to include this category of modification, it must also choose among the options below.]

~~**[ ] Modification Based on Student/Parental Preference**~~
~~When a request for a special dietary accommodation is not supported by an authorized Medical Statement for Special Dietary Needs or included in a student's IEP or 504 plan, the School District cannot provide modified meals that are not in compliance with USDA Child Nutrition Program requirements. However, the Board authorizes the following:~~

A. ~~**( ) Fluid Milk Substitution [DRAFTING NOTE: If selected, choose one (1) of the following two (2) options]**~~

~~( ) The School District shall have no legal obligation to accommodate a student's or a parent's preference for a fluid milk substitute if there is no Medical Statement for Special Dietary Needs on file requiring such a substitute. However, the District will assist the student in choosing a reimbursable meal through offer versus serve ("OVS"). [DRAFTING NOTE: This gives students the ability to decline some of the food options offered as part of the reimbursable meals. For example: five (5) components need to be offered and students need to take three (3) options. They can decline milk for example, and it is still a reimbursable meal. The intent is to give students a choice and avoid food waste. Schools have the ability whether or not they use OVS.]~~

~~**[OR]**~~

~~( ) The School District shall offer a Federally approved milk substitute with a written and signed request from a parent that identifies the reason for the special dietary accommodation.~~

B. ~~**( ) Religious Reason [DRAFTING NOTE: If selected, choose one (1) of the following two (2) options]**~~

~~( ) The School District shall have no legal obligation to accommodate a student's or parent's request for accommodations based on religious requests. However, the District will assist the student in choosing a reimbursable meal through OVS.~~

~~**[OR]**~~

~~( ) The School District will provide substitutions based on religious requests to any student, for any religious reason with a written and signed request by a parent that identifies the reason for the accommodation. A substitution for a religious request must meet USDA Child Nutrition Program meal pattern requirements.~~

C. ~~**( ) General Dietary Preference [DRAFTING NOTE: If selected, choose one (1) of the following two (2) options]**~~

~~( ) The School District shall have no legal obligation to accommodate a student's or parent's general health, nutrition, or food preferences. However, the District will assist the student in choosing a reimbursable meal through OVS.~~

~~**[OR]**~~

~~( ) The School District will provide substitutions based on lifestyle preferences to any student with a written and signed request by a parent that identifies the reason for the accommodation. A substitution for a personal request must meet USDA Child Nutrition Program meal pattern requirements.~~

[END OF OPTIONS]

IMPLEMENTATION AND DISCONTINUATION

Review

Upon receipt of a request for a special dietary accommodation, the Food Service Director or Special Dietary Accommodation Coordinator shall review the request to ensure it is supported as required by Federal law and District policy and if not, shall request additional or clarifying information from the student or parent making the request.

Implementation

When the need for a special dietary accommodation is supported by a Medical Statement for Special Dietary Needs signed by a State-authorized medical authority, the District will offer a reasonable modification that effectively accommodates the student's disability. Following USDA Child Nutrition Program regulations, the School District may consider factors such as cost and efficiency and is not required to prepare a specific meal, provide a specific brand of food, or provide a meal beyond the meals provided to other students.

For students who have an IEP or 504 plan that requires specific food-related accommodations, the School District shall provide the accommodation as required by law, seeking clarifying medical information, as necessary.

A special dietary request will be approved and implemented upon submission of a completed authorized Medical Statement.

Student Absence

If a student receiving a special dietary accommodation is absent or does not wish to participate in school lunch on a day an accommodation is planned, the student or parent shall contact the Special Dietary Accommodation Coordinator by 9:00 a.m. **[or enter a time]** the same day.

Renewing A Special Dietary Request

An authorized Medical Statement does not need to be updated annually. However, the Special Dietary Accommodation Coordinator may annually seek clarification or updates on special dietary requests.

Discontinuation of a Special Dietary Request

A special dietary request or part of a request may be discontinued by a parent by submitting the request in writing to the Special Dietary Accommodation Coordinator or shall be discontinued consistent with the medical authorities' recommendation provided with the Medical Statement for Special Dietary Needs.
~~The Board does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. Students and all other members of the School District community and third parties are encouraged to promptly report incidents of unlawful discrimination and/or retaliation to a teacher, administrator, supervisor, or other District official so that the Board may address the conduct. See Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity~~

~~The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages, including but not limited to the current USDA's school meal pattern requirements for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program. In addition, as required by law, a food safety program based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service staff and other authorized persons.~~

~~Substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a healthcare provider who has prescriptive authority in the State of Michigan has provided medical certification tha t the student has a disability which restricts~~

~~his/her diet, in accordance with the criteria set forth in 7 CFR 15(b). To qualify for such substitutions the medical certification must identify:~~

A. ~~the student's disability and the major life activity affected by the disability;~~

B. ~~an explanation of why the disability affects the student's diet; and~~

C. ~~the food(s) to be omitted from the student's diet, and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).~~

~~On a case by case basis, substitutions to the standard meal requirements may be made, at no additional charge, for students who are not 'disabled persons', but have a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must indentify:~~

A. ~~the medical or dietary need that restricts the student's diet; and~~

B. ~~the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.~~

~~For non-disabled students who need a nutritional equivalent milk substitute, only a signed request by a parent or guardian is required.~~

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with the administrative guidelines established by the Superintendent.

The operation and supervision of the food-service program shall be the responsibility of the Food Nutrition Director and the Superintendent. Food services shall be operated on a self-supporting basis with revenue from students, staff, Federal reimbursement, and surplus food. The Board shall assist the program by furnishing available space, initial major equipment, and utensils. Maintenance and replacement of equipment is the responsibility of the program.

A periodic review of the food-service accounts shall be made by the Food Nutrition Director. Any surplus funds from the National School Lunch Program shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods purchased using funds from the nonprofit food service account must accrue to the nonprofit food service account.

Meal Charges

Meals sold by the school may be purchased by students, staff members, and community residents in accordance with administrative guidelines established by the Superintendent.

Meals may be made available, free of charge, to senior citizens who are serving as volunteers to the District.

The operation and supervision of the food service program shall be the responsibility of the Director of Food Service ~~_____~~. In accordance with Federal law, the Director of Food Service ~~_____~~ shall take such actions as are necessary to obtain a minimum of two (2) food safety inspections per school year, which are conducted by the State or local governmental agency responsible for food safety inspections. The report of the most recent inspection will be posted in a publicly visible location, and a copy of the report will be available upon request. **[DRAFTING NOTE: Schools participating in more than one (1) child nutrition program are only required to obtain two (2) food safety inspections per school year if the nutrition programs offered use the same facilities for the preparation and service of meals. Also, the requirement for two (2) inspections does not apply to schools that only offer the Special Milk Program.]**

A periodic review of the food service accounts shall be made by the Director of Food Service ~~_____~~ . Any surplus funds from the National School Lunch Program or the Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296) shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods may accrue to the food service program.

Bad Debt

Bad debt incurred through the inability to collect lunch payments from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable. District efforts to collect bad debt shall be in accordance with Policy 6152 - Student Fees, Fines, and Charges.

Bad debt is uncollectable/delinquent debt that has been determined to be uncollectable no sooner than the end of the school year in which the debt was incurred ~~( ) and after the Superintendent determines that sufficient reasonable effort and approaches to collecting the debt have been made.~~ **[END OF OPTION]** If the uncollectable/delinquent debt cannot be recovered by the School Meals Program in the year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFSA for the total amount of the bad debt. The funds may come from the District general fund, State or local funding, school or community organizations such as the PTA, or any other non-Federal source. Once the uncollectable/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 C.F.R. 210.9(b) (17) and 7 C.F.R. 210.15(b).

Negative Account Balances

[DRAFTING NOTE: USDA regulations provide local control with respect to permitting negative lunch account balances, including prohibiting it altogether. As a practical matter, a hard-line rule prohibiting any negative account balances is not recommended. Rather, permitting some limited negative balances to occur, while placing some restrictions on those situations, is likely the most appropriate. Nonetheless, this first option recognizes that each School District does have the choice to prohibit a negative balance without any exceptions].

[ ] [OPTION #1]

No student will be permitted to purchase any meals for which the student does not have sufficient balance in their food service account or sufficient cash on hand to purchase the food items.

Students receiving paid or reduced-price lunch who do not have sufficient account balance or cash on hand to purchase a meal **( )** will be provided an alternative meal **( )** will not be provided an alternative meal **[END OF OPTIONS]** that meets the USDA guidelines applicable to alternative meal options. The Superintendent shall, in coordination with the District's food service, assure that any alternative meals that are provided meet the requisite USDA guidelines for alternative meals. The cost of the alternative meal will be added to the delinquent account.

[END OF OPTION #1]

[x] [OPTION #2]

Students will be permitted to purchase meals from the District's food service using either cash on hand or a food service account. A student may be allowed to incur a negative food service account balance subject to the following conditions.

Students may be permitted to accumulate a negative food service account balance **(x)** not to exceed $ 5.00 _____ **[ENTER AMOUNT]** **( )** not to exceed an amount equal to one (1) school week of regular meal price **[END OF OPTIONS].** **( )** Students up to grade eight (8) will be allowed to incur a negative balance not to exceed $_____ [ENTER AMOUNT] . **[END OF OPTIONAL SENTENCE] [DRAFTING NOTE: The Board may establish a different permissible negative balance for elementary grades to account for the students' lower level of responsibility for managing these accounts at the younger grade levels.]** A student **( )** shall **(x)** shall not **[END OF OPTION]** be permitted to purchase a la carte items without sufficient account balance or cash on hand. Likewise, any student who has a negative account balance may not purchase a la carte items with cash unless the student is also able to bring their account current. ( ) **[END OF OPTIONAL SENTENCE]**

[x] A student who has exceeded the permissible negative balance amount in their account and does not have cash on hand sufficient to purchase a meal will be treated respectfully. The District will provide meals to students with unpaid meal balances without stigmatizing them, will provide parents of students who charge meals with notification

when a student charges a meal and will make efforts to collect the charges incurred by the students so that the unpaid charges are not classified as bad debt at the end of the school year.

~~**[ ] [OPTION A]**~~

~~If a student has reached the permissible level of a negative lunch account balance, that student shall be provided a regular reimbursable meal that follows the USDA meal pattern, the cost of which shall continue to accrue to a negative lunch account balance.~~

[END OF OPTION A]

[x] [OPTION B]

If a student has a significant negative lunch account balance, they shall be provided an alternate meal , ~~- ( ) at a reduced price recommended by the Superintendent and approved by the Board ;~~ **[END OF OPTION]** the cost of which shall continue to accrue to a negative lunch account balance, and the student's parent(s) shall be contacted to collect the outstanding charges. The alternate meal will be a low-cost alternative to the regular reimbursable meal and shall meet USDA nutritional standards or the Smart Snacks in Schools Regulations so that it qualifies for reimbursement under the National School Lunch/Breakfast Program.

[END OF OPTION B]

[ ] Negative lunch account balances will carry over from year-to-year until paid in full or until a student enters 9th grade. Upon entering 9th grade, any negative lunch account balances will be converted to school fees. Parents/Guardians will be responsible for paying all fees in accordance with Policy 6152 - Student Fees, Fines, and Charges. Fee waivers are applied in accordance with Policy 6152.01 - Waivers of School Fees for Instructional Materials. **[END OF OPTION]**

[END OF OPTION #2]

[END OF OPTIONS]

Students who have qualified for Free lunches are still responsible for paying off any debt that was incurred prior to qualifying for free lunches. This policy and any implementing guidelines shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the year. The policy and implementing guidelines will also be provided to all District staff with responsibility for enforcing the policies. **(x)** The policy and guideline (s) will be posted on the District website. **[END OF OPTION]**

~~Bad debt incurred through the inability to collect lunch payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including~~

~~legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable.~~

~~Bad debt is uncollectable/delinquent debt that has been determined to be uncollectable by the end of the November following the school year in which the debt was incurred. If the uncollectable/delinquent debt cannot be recovered by the School Meals Program by November of the year following the school year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFSA for the total amount of the bad debt. The funds may come from the District general fund, State or local funding, school or community organizations such as the PTA, or any other non-Federal source. Once the uncollectable/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 CFR 210.9(b) (17) and 7 CFR 210.15(b).~~

~~The Superintendent is authorized to develop and implement an administrative guideline regarding meal charge procedures. This guideline will provide consistent directions for students who are eligible for reduced price or paid meals but do not have funds in their account or in hand to cover the cost of their meal at the time of service and shall also address feeding students with unpaid meal balances without stigmatizing them.~~

~~This guideline shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year.~~

With regard to the operation of the school food service program, the Superintendent shall require:

A. the maintenance of sanitary, neat premises free from fire and health hazards;

B. the preparation of food that complies with Federal food safety regulations;

C. the planning and execution of menus in compliance with USDA requirements;

D. the purchase of foods and supplies in accordance with State and Federal law, USDA regulations, and Board policy (See Policy 1130, Policy 3110, and Policy 4110);

E. complying with food holds and recalls in accordance with USDA regulations;

F. the accounting and disposition of food-service funds pursuant to Federal and State law and USDA regulations;

G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;

H. the regular maintenance and replacement of equipment;

I. all District employees whose salaries are paid for with USDA funds or non-federal funds used to meet a match or cost-share requirement must comply with the District's time and effort record-keeping policy (See Policy 6116).

The District shall serve only nutritious food as determined by the Food Service Department in compliance with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages unassociated with the food-service program must comply with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines and may be vended in accordance with Board Policy 8540.

The Superintendent will require that the food service program serve foods in District schools that are wholesome and nutritious and reinforce the concepts taught in the classroom.
The Superintendent is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report regarding the District's compliance with the standards at one of the Board's regular meetings annually.

Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture ("USDA") civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. The District's nondiscrimination statement below is complementary to the District's nondiscrimination policies, including Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity and Policy 1422/Policy 3122/Policy 4122 - Nondiscrimination and Equal Employment Opportunity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language) should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights ("ASCR") about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. Mail:
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or

2. Fax:(833) 256-1665 or (202) 690-7442; or

3. E-mail:program.intake@usda.gov.

This institution is an equal opportunity provider.
Revised 7/23/19

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Legal
Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.
Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.
M.C.L. 380.1272, 1272a, 1272d et seq.
7 C.F.R. Parts 15b, 127, 210, 215, 220, 225, 226, 240, 245, 3015
42 U.S.C. 1758, 1760
OMB Circular No. A 87 USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)
SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs

FOR THE BOARD 39-2

po2340

Copy of FIELD AND OTHER DISTRICT-SPONSORED TRIPS

ADOPTED Aug 8, 2017 · REVISED Oct 28, 2026

2340 - **FIELD AND OTHER DISTRICT-SPONSORED TRIPS**

The Board of Education recognizes the value of organized trips or other excursions away from the classroom as a valuable part of the District's educational programming and a valuable opportunity to obtain additional educational experiences not offered directly in the curriculum offerings. These opportunities occur in four (4) primary forms addressed in this policy: (a) field trips; (b) extra-curricular/co-curricular program-related trips; (c) overnight trips; and (d) other District-sponsored trips.

Field Trips

~~The Board of Education recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips should:~~

A. ~~supplement and enrich classroom procedures by providing learning experiences in an environment outside the schools;~~

B. ~~help students relate school experiences to the reality of the world outside of school;~~

C. ~~afford students the opportunity to study real things and real processes in their actual environment.~~

For purposes of this policy, a field trip shall be defined as any planned journey by one or more students away from District premises, which is under the supervision of a professional staff member , approved by **(X)** the Superintendent **( )** the Board **[END OF OPTIONS]** and furthers or supplements an integral part of a course of study as planned for and incorporated into that course of study by the teacher .

Properly planned and executed field trips should cultivate new interests among students, help students relate school experience to the reality of the world outside of school, bring the resources of the community within the student's learning experience, and afford students the opportunity to study real things and processes in their actual environment.

[X - **]** Out-of-state field trips that do not include an overnight stay must be approved by **(** **)** the Administration **(** **X** **)** the Board **[END OF OPTIONS]**. **[END OF OPTIONAL PARAGRAPH]**

[X **]** Field trips to destinations more than 100 _____**[ENTER AMOUNT]** miles from the District must be approved by the **(** X **)** Superintendent **(** **)** Board **[END OF OPTIONS]**. **[END OF OPTIONAL PARAGRAPH]**

Extra-Curricular/Co-Curricular Trips

The Board recognizes that student trips will occur for reasons that are not directly incorporated into the curriculum as part of a class, but rather are part of the extra-curricular/co-curricular activities offered by the District. For example, a District athletic team may travel to away games or take a trip to an out-of-town tournament. Any such trips must be identified at the beginning of the activity for the school year, or for the particular season. Extra-curricular or co-curricular trips shall be approved by the **(** X **)** Administration **(** **)** Athletic Director **(** **)** Board **[END OF OPTIONS]** in accordance with the same procedures used for approving field trips. In cases where such advance notice is not possible (such as travel to State tournament competition), the staff member responsible for such activity shall notify the **(** **)** Athletic Director **(** **)** Principal **(** X **)** Superintendent **(** **)** Board **[END OF OPTIONS]** of the activity and pertinent information.

Extra-curricular trips that extend to an overnight stay are considered overnight travel, other than MHSAA athletic teams participating in State tournaments/meets.

Overnight Travel

Overnight travel is defined as a field trip that involves one (1) or more overnight stays. The District views overnight travel outside of the District related to the curriculum/program as an adjunct to that curriculum/program. As such, it is an important feature of the overall educational program. The District recognizes the importance of overnight travel outside of the District to amplify and enhance studies that occur in the schools' classrooms through unique enrichment opportunities that are not available locally. Overnight travel shall first be approved by the **(** X **)** Principal **(** **)** Superintendent **[END OF OPTIONS]** in accordance with the District's overnight travel guidelines **(** X **)**, and then must be submitted to the Board for final approval **[END OF OPTION]**.

[X **]** International field trips present special considerations that need to be taken into account when planning these activities. The Board must approve these trips to be considered District-sponsored trips. The Board will only approve international field trips that are affiliated with a sponsoring or commercial organization that specializes in international travel **(** X **)** and that is responsible for establishing the cost of such programs and for collecting payment directly from participating students or their parents **[END OF OPTION]**. **[END OF OPTIONAL PARAGRAPH]**

[X] Approval of international travel shall also take into account travel warnings for Americans to avoid travel to specified countries. These warnings are issued by the United States Department of State based on current conditions around the world and are updated as deemed necessary. **[END OF OPTION]**

Other District-Sponsored Trips

Other District-sponsored trips shall be defined as any planned, student-travel activity which is approved as part of the District's total educational program , but not a part of a particular course and not expressly connected to an established extra-curricular/co-curricular activity. These trips may include such trips as summer trip programs, youth service trips, and other types of day trips that are organized by or through school staff or facilitated in some fashion through the District .

Trip Approval Process

No staff member may offer or lead any trip as a District-sponsored trip unless the trip has been approved in the manner prescribed in this policy.

Proposals shall include the details of the trip, the cost of the trip, identify any third-party entities that will be involved in the trip, identify the curriculum-based purpose of the trip, identify what students will be eligible to participate, and any other pertinent information. If overnight, the proposal must describe how accommodations will be provided and how such arrangements will be properly supervised.

[X] Any trip included in curriculum guides shall be considered to have been approved in advance. All field trips not listed in the curriculum guide must each be approved. **[END OF OPTION]**

[X] A list of field trips may be approved annually. Each proposed field trip not so listed must be separately approved. **[END OF OPTION]**

~~The Board shall approve those field trips and other District-sponsored trips which are planned to keep students out of the District overnight or longer or out of the State.~~

General Trip Provisions

The Superintendent/Assistant Superintendent shall approve all other such trips.

Students may be charged fees for District-sponsored trips.

Students on all District-sponsored trips remain under the supervision of this Board and are subject to the District's administrative guidelines.

The Board does not endorse, support, or assume liability in any way for any staff member, volunteer, or parent of the District who takes students on trips not approved by the Board or Superintendent. No staff member may solicit students of this District for such trips within the facilities or on the school grounds of the District without permission from the Superintendent. Permission to solicit neither grants nor implies approval of the trip. Such approval must be obtained in accordance with the District's Administrative Guidelines for Extended Trips.

The Superintendent shall prepare administrative guidelines for the operation of both field and other District-sponsored trips, including athletic trips, which shall ensure:

A. the safety and well-being of students;

B. parental permission is sought and obtained before any student leaves the District on a trip;

C. each trip is properly planned, and if a field trip, is integrated with the curriculum, evaluated, and followed up by appropriate activities which enhance its usefulness;

D. each trip is properly monitored;

E. student behavior while on all field trips complies with the Student Code of Conduct and on all other trips complies with an approved code of conduct for the trip;

F. the staff member in charge shall have access to each student's Emergency Medical Authorization Form ; ~~a copy of each student's Emergency Medical Authorization Form is in the possession of the staff member in charge.~~

G. provisions have been made for the administration of medication to those students for whom medications are administered routinely while at school;

H. provisions have been made at the trip destination and in transportation, if and when required to accommodate students and/or chaperones with disabilities;

I. provisions for the selection of lodging (for overnight trips) that provides a safe and secure environment.

Trips Not Sponsored by the District

No staff member, volunteer, coach, or other individual acting in some capacity for the District may solicit students of this District to participate in any trip not sponsored by the District unless that staff individual has received approval of the **(** X **)** Principal **(** **)** Superintendent **[END OF OPTIONS]** to promote such trips within the facilities or on the school grounds. This includes summer trips abroad or other trips offered through a third-party organizer in which a staff member, volunteer, coach, or other individual acting in

some capacity for the District is participating, as well as athletic activities outside the District's athletic program.

If approval is granted to solicit students to participate, that individual must clearly communicate to parents that the trip is not District-sponsored and that that individual is not participating within the staff individual's role representing the District. Coordination and/or participation in such a program shall be consistent with Policy 3210 - Staff Ethics/Policy 4210 - Support Staff Ethics.

Transportation for Field and Other District Sponsored Trips

Regular or special-purpose school vehicles will be used for transportation on field and other District-sponsored trips.

The transportation for all field and other District-sponsored trips is to be by vehicles owned or approved by the District and driven by approved drivers. Exceptions must have the approval of the Superintendent.

~~The District shall assume transportation costs for [ ]~~
~~( ) all field trips.~~
~~( ) a certain number of approved field trips as specified in the Superintendent's administrative guidelines. [END OF OPTIONS]~~

~~For all other trips, including co-curricular, athletic, and other extra-curricular trips, the District:~~

A. ~~( ) will assume the transportation costs.~~
B. ~~( ) will assume the vehicle cost but the cost of the driver shall be paid~~
~~( ) by the sponsoring organization.~~
~~( ) from the designated fund.~~
C. ~~( ) will provide for the vehicles for all other trips but a mileage charge will be assessed to cover the cost of the driver and fuel.~~

~~This charge is to be paid~~
~~( ) by the sponsoring organization.~~
~~( ) from the designated fund.~~
~~**[END OF OPTIONS]**~~

[X **]** Transportation may be limited by the availability of vehicles, drivers, and scheduling and will not be available when needed for general school purposes. **[END OF OPTION]**

~~All field trips shall be supervised by members of the staff. All other District-sponsored trips shall be supervised by either staff members or adults from the sponsoring organization. Any time students are in the vehicle, at least one (1) sponsor, chaperone, or staff member is expected to ride in the vehicle as well to supervise students upon return to the District and while they are waiting for rides home. [END OF OPTION] [ ]~~

~~[ ] All students are expected to ride the approved vehicle to and from each activity. A special request must be made to the staff member or sponsor by the parent, in writing or in person, to allow an exception. [END OF OPTION]~~
~~[ ] District students not affiliated with the trip activity, nondistrict students, and/or children of preschool age shall not be permitted to ride on the trip vehicle (.) without the approval of the Principal [END OF OPTION] .~~
~~[ ] No student is allowed to drive on any trip. An exception may be made by the Principal on an individual basis provided the student has written parental permission (.) and does not transport any other student **[END OF OPTION]** .~~

The Superintendent shall prepare administrative guidelines to ensure that all transportation is in compliance with Board policy on the use of District vehicles and/or private vehicles.
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Legal
M.C.L. 380.1282



Fowlerville Community Schools

Audit for the year ended June 30, 2026
November 9, 2026 - Board Meeting

Sherrie Blankenship, CPA
Partner

Maner Costerisan

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Audit Results

- Financial Statements
  - Unmodified opinion
- Internal Controls
  - No material weaknesses
  - Significant deficiency for Correction of Error for understatement of FY25 accrued payroll and related liabilities



- Compliance for Major Programs - DRAFT
  - Unmodified opinion
  - Major Program
    - Child Nutrition Cluster
  - No findings related to federal awards
- Governance Letter
  - Required communication
- Management Letter
  - Excess Food Service fund balance

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Government-Wide Net Position

	2026	2025*
Current or other assets	$ 15,357,505	$ 27,023,648
Net other postemployment benefits asset	10,026,005	6,608,454
Capital assets	95,638,143	91,629,000
Total assets	121,021,653	125,261,102
Deferred outflows of resources	11,095,444	14,248,319
Long-term debt outstanding	105,026,405	111,894,613
Other liabilities	14,712,425	14,019,304
Net pension liability	30,711,593	38,396,540
Total liabilities	150,450,423	164,310,457
Deferred inflows of resources	22,665,393	23,685,472
Net position		
Net investment in capital assets	(6,678,509)	(10,551,401)
Restricted for debt service	50,565	1,071,220
Restricted for net other postemployment benefits	10,026,005	6,608,454
Unrestricted	(44,396,780)	(45,614,781)
Total net position	$ (40,998,719)	$ (48,486,508)

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Balance Sheet – Governmental Funds

	General Fund	2022 Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets	$ 8,514,293	$ 4,587,187	$ 3,933,290	$ 17,034,770
Liabilities & Deferred Inflows	5,758,670	741,400	447,914	6,947,984
Fund balance	2,755,623	3,845,787	3,485,376	10,086,786

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Statement of Revenues, Expenditures and Changes in Fund Balance– Govt. Funds

	General Fund	2022 Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues	$ 33,718,539	$ 272,094	$ 12,771,380	$ 46,762,013
Expenditures	34,728,773	7,379,642	14,563,749	56,672,164
Other financing sources (uses)	(140,035)	-	165,253	25,218
Change in fund balance	(1,150,269)	(7,107,548)	(1,627,116)	(9,884,933)
Fund balances				
Beginning of year, as previously reported	4,139,473	10,953,335	5,112,492	20,205,300
Restatement	(233,581)	-	-	(233,581)
Beginning of year, as restated	3,905,892	10,953,335	5,112,492	19,971,719
End of year	$ 2,755,623	$ 3,845,787	$ 3,485,376	$ 10,086,786

GF fund balance 7.9% of expenditures

Bond expenditures audited for compliance with Section 1351a

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Budget Comparison – General Fund

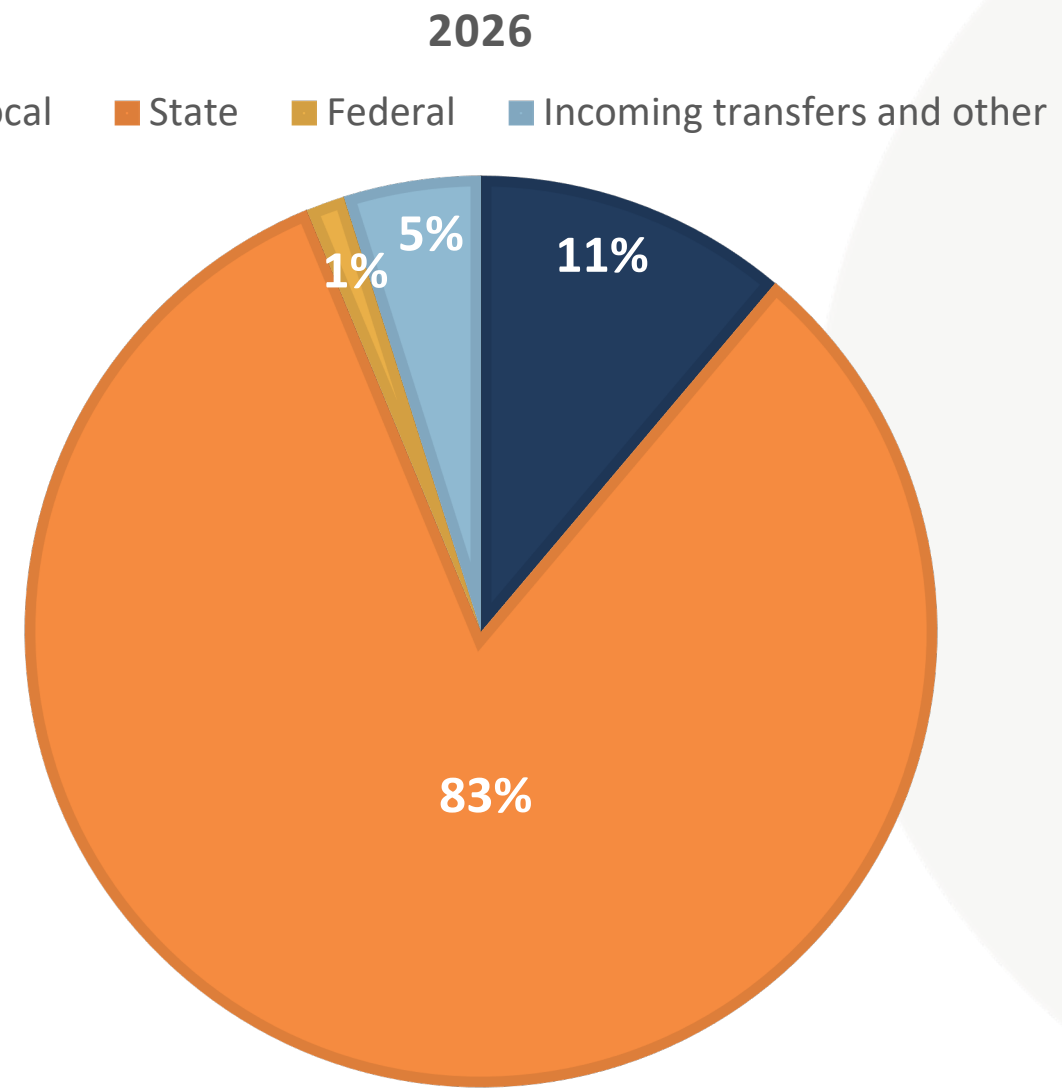
Year Ended June 30, 2026	Original Budget	Final Budget	Actual	$ Variance	% Variance
Revenues	$ 33,123,599	$ 33,385,454	$ 33,718,539	$ 333,085	1.00%
Expenditures	33,314,943	34,445,396	34,728,773	(283,377)	-0.82%
Other financing sources (uses)	(56,713)	(150,052)	(140,035)	10,017	
	$ (248,057)	$ (1,209,994)	$ (1,150,269)	$ 59,725	

Final budget variance 0.18% of revenues or 99.82% accuracy in budgeting

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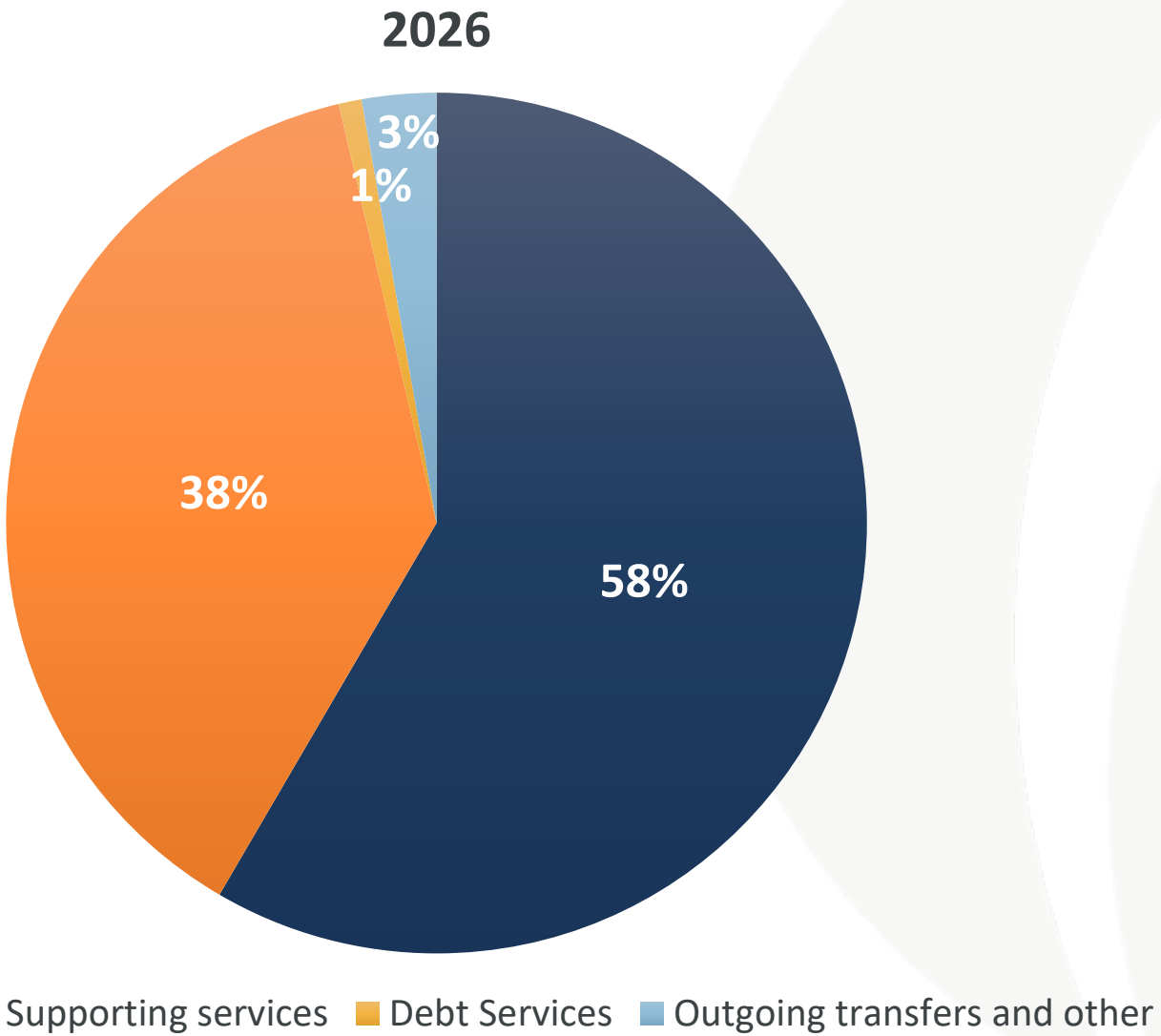
General Fund Revenues



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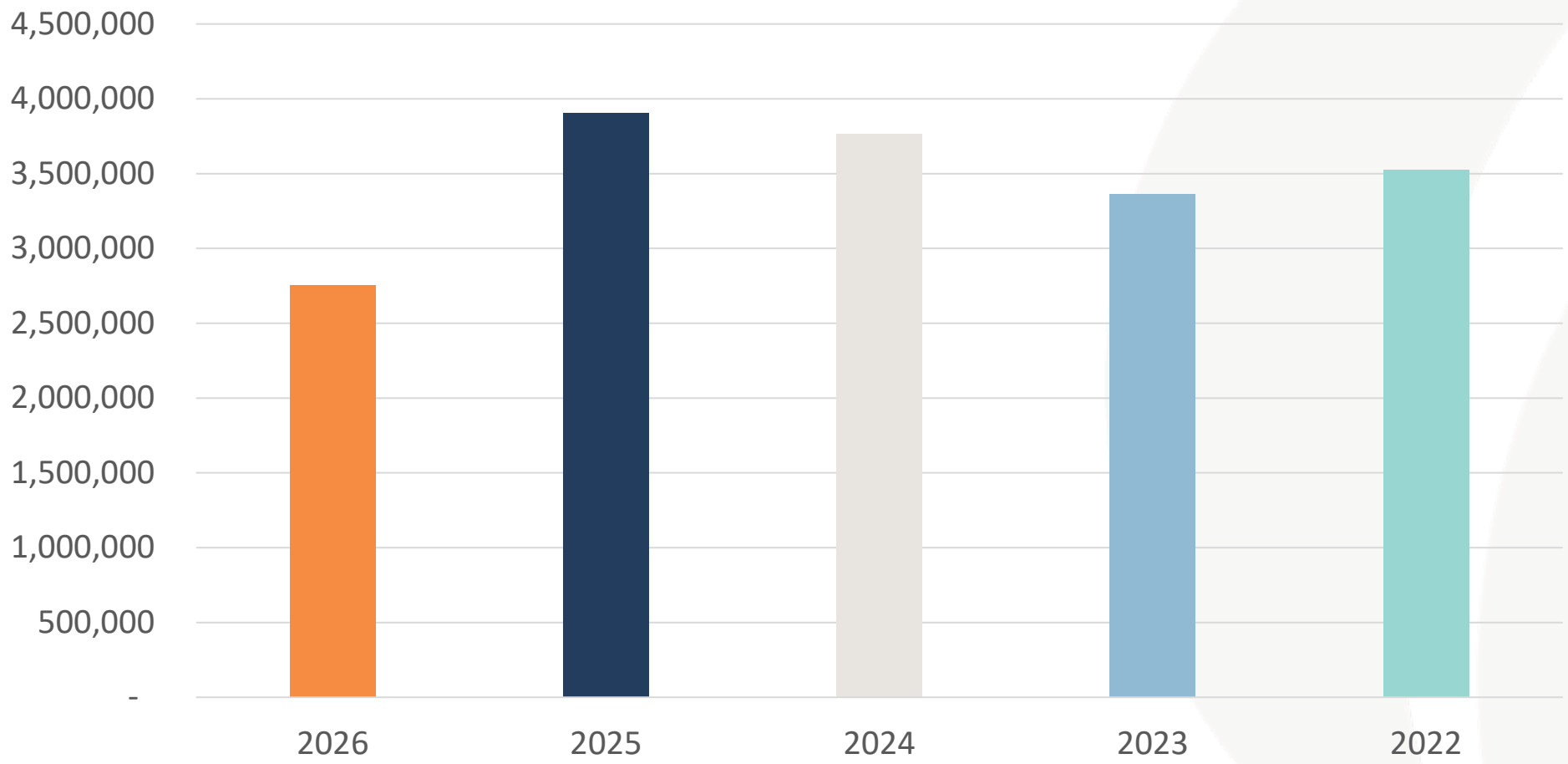
General Fund Expenses



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General Fund - Fund Balance Trend



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Other Items:

GASB No. 105, *Subsequent Events* , effective for FY27



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Questions

Sherrie Blankenship, CPA
Partner, Audit

sblankenship@manercpa.com



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Coaches Meeting Attendance & Acknowledgment Form

Coach Name: _____

Sport: _____

Position: ☐ Head Coach ☐ Assistant Coach ☐ Volunteer Coach

Purpose of Meeting

The purpose of this meeting is to ensure that all coaches understand the expectations, responsibilities, policies, and procedures associated with serving as a coach within the Athletic Department. Coaches are responsible for reviewing and following all district, school, athletic department, MHSAA, and team policies.

Topics Reviewed

By signing below, I acknowledge that I attended the coaches meeting and that the following topics were reviewed and discussed:

- **Coaches Conduct and Professional Responsibilities**
  - Coaches are expected to conduct themselves professionally and serve as positive role models for student-athletes.
  - Coaches are expected to follow district, school, athletic department, and MHSAA policies.
  - Coaches understand their responsibility to report concerns, incidents, misconduct, or violations through the appropriate reporting procedures.
  - Coaches understand that failing to report a concern when required may result in disciplinary action.
- **Communication with Players and Parents/Guardians**
  - Coaches are expected to maintain professional and appropriate communication with student-athletes and parents/guardians.
  - Communication should be respectful, appropriate, and consistent with district and athletic department expectations.
  - Coaches should use district-approved communication methods when communicating with student-athletes and families.
  - Coaches should appropriately document and/or report significant concerns or communications involving student-athletes.
- **Supervision of Student-Athletes**

    - Coaches are responsible for providing appropriate supervision of student-athletes at practices, competitions, team activities, and other team-related events.
    - Coaches must know where their student-athletes are and ensure that appropriate supervision is provided.
    - Coaches should not leave student-athletes unsupervised when they are responsible for their supervision. This included after practices and contests while students are waiting to be picked up.
- **Locker Room Supervision and Expectations**
    - Coaches are responsible for maintaining appropriate supervision and expectations in locker rooms and team areas.
    - Coaches must follow district policies regarding adult presence and supervision in locker rooms.
    - Coaches should be aware of student interactions, behavior, bullying, hazing, harassment, inappropriate conduct, and other concerns.
    - Any concerning behavior or incident must be addressed and reported according to district procedures.
- **Volunteer Coaches and Prohibited Adult Access**
    - Volunteer coaches and other adults assisting with an athletic program must receive appropriate approval before participating with the team.
    - Coaches may not allow unauthorized adults to participate in practices, competitions, locker rooms, team activities, or other restricted areas.
    - Coaches are responsible for ensuring that individuals assisting their program have completed all required district approvals, background checks, training, and documentation before working with student-athletes.
    - Coaches understand that being a parent, community member, former athlete, or team supporter does not automatically authorize an adult to coach or have access to student-athletes.
- **Building Access and Security**
    - Coaches are responsible for following district procedures regarding building access.
    - Coaches may only access areas of the building necessary for their assigned responsibilities.
    - **Coaches may not provide keys, access cards, door codes, or other means of building access to unauthorized individuals.**
    - **Coaches must ensure that buildings and restricted areas are properly secured when leaving.**
    - Coaches should report lost keys/access cards, security concerns, unauthorized access, or other building-related concerns immediately.

Coach Acknowledgment

By signing below, I acknowledge that:

1. I attended the coaches meeting and received information regarding the topics identified above.
2. I understand the expectations and responsibilities discussed during the meeting.
3. I understand that I am responsible for knowing and following district, school, athletic department, and MHSAA policies applicable to my position.
4. I understand my responsibility to appropriately supervise student-athletes and maintain a safe and appropriate environment.
5. I understand my responsibility to report concerns, incidents, misconduct, policy violations, or suspected inappropriate behavior through the appropriate reporting procedures.
6. I understand that questions regarding these expectations should be directed to the Athletic Director, building administrator, or appropriate district administrator.
7. My signature confirms my attendance and acknowledgment of these expectations; it does not replace or supersede any district policy, athletic handbook, MHSAA rule, or other applicable requirement.

Coach Signature: _____

Date: _____

Athletic Director/Meeting Facilitator: _____

Date: _____

1. Coach Supervision Responsibilities

Coaches are responsible for supervising the locker room before and after every practice.

- A coach must be present and actively supervising the locker room whenever student-athletes are using the facility.
- Coaches are expected to remain in the area until all student-athletes have finished changing, showering, and preparing to leave.
- Coaches may not leave the locker room unsupervised while student-athletes are still present.
- Coaches are responsible for ensuring that all student-athletes have exited the locker room before ending their supervisory responsibilities.
- Coaches should regularly monitor the locker room to ensure appropriate behavior, student safety, and respect for school property.

2. Shower Use and Expectations

To provide appropriate privacy and supervision, the following shower procedures will be implemented:

- Communal showers will not be used. These facilities are not to be accessed by student-athletes.
- Only three (3) individual, single-stall showers will be available for student-athlete use.
- Each of the three accessible showers is equipped with a curtain to provide privacy for the student-athlete using the shower.
- No more than three (3) student-athletes may be in the designated shower area at any given time.
- Coaches are responsible for actively supervising the shower area to ensure that these expectations are followed.
- Coaches must monitor access to the shower area and ensure that student-athletes are using only the designated individual shower stalls.

3. Accountability and Compliance

- Locker room supervision is a required responsibility of every coach and is not optional. Coaches are expected to be proactive and consistent in enforcing these procedures.
- Failure to provide appropriate supervision or follow established locker room procedures may result in further administrative review and corrective action.
- The expectation is that every coach takes ownership of the locker room environment and ensures that student-athletes are safe, appropriately supervised, and treated with respect at all times.

FOWLERVILLE COMMUNITY SCHOOLS CALENDAR 28-29

August

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NO SCHOOL
TEACHER WORK DAY - LOCATION OF CHOICE
FIRST STUDENT DAY
NO SCHOOL - TEACHER PROFESSIONAL DEVELOPMENT
STAFF COMPLIANCE INFO
ALL SCHOOLS HALF DAY | OPEN HOUSE ADJUSTMENT
ALL SCHOOLS HALF DAY | RECORDS DAY PM
FULL DAY OF SCHOOL | EVENING CONFERENCES

11/6/24
MSB 11/6/24

Fowlerville Community Schools | 2028 - 29 Academic Calendar

August 1 – Monday	Staff Compliance Window Opens
August 14 – Monday	Teacher Work Day | Location of Choice
August 15 – Tuesday	Welcome Back Day | Teacher Professional Development Day #1
August 16 – Wednesday	Teacher Professional Development #2
	K – 12 Open House 4:30 – 6:00 PM (All Buildings)
August 21 – Monday	First Day for Students
September 1 – September 4	NO SCHOOL – LABOR DAY RECESS
September 27 – Wednesday	Full Day of School K-12 |Parent Teacher Conferences | 5 -7:30
September 38 – Thursday	Full Day of School K-12 |Parent Teacher Conferences | 5 -7:30
October 16 – Monday	NO SCHOOL – FALL BREAK
October 17 – Tuesday	NO SCHOOL – Teacher Professional Development Day #3
October 23 – Monday	Staff Compliance Deadline at 11:59PM
November 22 – 24	NO SCHOOL – THANKSGIVING RECESS
December 22 – January 7	NO SCHOOL – WINTER RECESS
January 8 – Monday	SCHOOL RESUMES
January 15 – Monday	NO SCHOOL – MLK DAY
January 19 – Friday	Half Day for Students K-12 | Last Day of First Semester
	*K-12 Open House Adjustment
January 22 – Monday	NO SCHOOL – Teacher Professional Development #4
February 15 -16	NO SCHOOL – MID-WINTER BREAK
February 19 – Monday	NO SCHOOL – Teacher Professional Development #5
March 1 – Thursday	Full Day of School K-12 |Parent Teacher Conferences | 5 – 7:30
March 23 – April 2	NO SCHOOL – SPRING BREAK
April 3 – Tuesday	SCHOOL RESUMES
May 28 – Monday	NO SCHOOL – MEMORIAL DAY
June 7 – Thursday	Half Day for Students K-12 | Staff Records Day | Last Day of School

Student Starting & Ending Times:
FES & Kreeger: 8:50 AM – 3:32 PM
FHS & FJHS: 7:30 AM – 2:12 PM

Half Day Student Dismissal Times:
FES & Kreeger: 12:02 PM
FHS & FJHS: 10:42 AM

Teacher Full Day Starting | Ending Times& Kreeger:
Elementary: 8:39 AM – 3:36 PM
Secondary: 7:24 AM – 2:21 PM

Teacher Half Day Starting | Ending Times
Elementary: 8:39 AM – 12:06 PM
Secondary: 7:24 AM – 10:51 AM

All District Provided Professional Learning Hours:
Full Day for all teachers is 8:00 AM – 2:42 PM with a 30 Minute Lunch
Half Day for Elementary Teachers is 12:36 PM – 3:36 PM | Half Day for Secondary Teachers is 11:21AM – 2:21PM

11/6/26 MSB 11/6/26